

**ICRID Board Meeting Minutes**  
League for the Blind and Disabled  
5821 S. Anthony Blvd., Fort Wane, IN 46806  
March 26, 2011 – 9:00 AM – 12:00 PM

**Attendance** ---> Ronda Bilz, Lena Van Manen, Zach Evans, Randy Nicolai, Lisa Harmon, Anne Harrigan, Laurie Cocks, Robin Reid, Charleen Scully  
**Absent:** Catherine Hoare, Leah Smith  
**Visitors:** Hilary Myers, Laura Leffler, Beatrice Pfaff, Justin Yoder  
**Interpreters:** Mickey Tabor, Jill Lehman  
**Time Keeper:** Anne Harrigan

**Called to Order – 9:00**

**Minutes** – January 2011 – Approved via email

**Treasurer's Report –**  
**January 2011**

Beginning Balance:	\$7714.73	Savings:	\$1000.38
Total Income:	\$6550.00	Marvin Marshall:	\$1846.85
Total Expense:	\$7928.73		

**February 2011**

Total Income:	\$4075.00
Total Expense:	\$246.29

**Ending Balances:**

Checking:	\$10363.10
Savings:	\$1000.45
Marvin Marshal:	\$1846.99

1. 990 status update – Applied for a 3-month extension but have not heard back from the IRS yet. It will be completed by our May meeting.

**Motions:**

M11.01.01 Laurie Cocks, Lisa Harmon Seconded.

**I move that we accept the January minutes as corrected.** Passed via email.

M11.03.01 Lena Van Manen moves, Laura Leffler Seconds.

**Move that an exhibitor application be submitted for a PTCO day booth for May 1<sup>st</sup> 2011 PTCO day in the amount of \$40.** (passed)

**Action Items:**

1. Anne will research the viability of a PayPal account for ICRID.
2. Ronda will email bylaws discussion.
3. Ronda will send the draft of the letter to DHHS.
4. Randy will contact Marva Johnson to see if she has any fundraising ideas to implement.
5. Ronda will follow up on the ad hoc committee about e-blasts.

**Reports – Committee and others**

1. **Annual Conference** – Lena Van Manen, chair

- a. French Lick Recapitulation – Just received the final bill from French Lick and the last presenter invoice, the recap is still in process and will be completed by the May board meeting.
- b. 2011 Conference Planning – Our next conference will be November 11 & 12 in Indianapolis, we have 4 presenters who have verbally agreed to present and we are in talks with a few different venues to try to get the best deal.

2. **ASR** – Members-at-Large – Robin Reid, chair

- a. We have an amazing committee working hard to make sure that this year's ASR will be a success. Many kudos to Laurie for securing a wonderful assortment of presenters with enticing topics that are destined to satisfy the palate of the first year ASL student as well as the seasoned interpreter. We have something for all. This year will be the first that we are offering a pre-retreat workshop allowing for additional CEUs to be earned. There are 90 paid registrants so far and 109 participants including the board members, student assistants and committee chairs. All CEUs have been applied for and approved. Anne has received some awesome items for the raffle this year and is excited to get the ball rolling at the ASR. We have several student reps: Amber Hughes, Corrie Belobraydich, Catherine Hoare, and Hilary Vargo. Each board member is asked to bring 2 snacks and a case of soda.
3. **Awards & Scholarships** – Justin Yoder, chair (board liaison – Laurie Cocks)
  - a. David Calvert has submitted his resignation as chairperson after 15 years and Justin Yoder assumed the chairmanship.
4. **Bylaws** – Richard Prather (board liaison – Ronda Bilz)
  - a. No report.
5. **DHHS Liaison report** – Deka Oliver, contact (board liaison – Lisa Harmon)
  - a. The DHHS office has moved!! We are in the same building, same floor, just more into the middle of the VR area. Address and phone numbers remain the same.
6. **Educational Interpreter Advocacy** – Patti Wolf, chair (board liaison – Anne Harrigan)
  - a. No report.
7. **Fundraising** – Vacant, chair (board liaison – Randy Nicolai)
  - a. No report.
8. **IAD and Hoosier Deaf Community Center**– Charleen Sculley (board liaison – Ronda Bilz)
  - a. IAD has been very active, we have a conference this fall and will be celebrating our 125<sup>th</sup> year. Many people are coming in for that. Our ASL program has been taking off. Aspire employees have taken classes and that program has been a great fundraiser. We are also starting a class called "Deafhood." It is only for deaf individuals so that they can learn more about their culture. We have a Miss Deaf Indiana pageant that is happening too. We are concerned that there are no Deaf members on the board of ISD and have contacted our State Senators and Representatives to see if they can help.
9. **ICRID Historical** – Judy Cain, chair (board liaison – Anne Harrigan)
  - a. We are working on getting a meeting planned so we can move forward with our plans to compile the history. No luck with dates yet.
10. **Membership** – Randy Nicolai, chair
  - a. \_177\_ individual members
  - b. Lapsed – \_2\_ as of 10/10; \_63\_ as of 06/10; \_1\_ as of 3/10; \_13\_ as of 10/09; \_29\_ as of 06/09
  - c. \_1\_ organizational members; \_3\_ lapsed
11. **Newsletter** – Laura Leffler, chair (board liaison – Zach Evans)
  - a. The newsletter editor is still looking for a co-editor. In addition, I propose that we remove the membership form from the newsletter. We could better utilize the space for articles, announcements and still have the membership form accessible via our beautiful new website.
12. **PDC** – Lena Van Manen, chair
  - a. ICRID R.A.P.S. – (submitted by Lisa Harmon) ICRID R.A.P.S. program is up and on the move. RID and IIC CEUs have both been awarded for the group discussions in April. We have already received registration forms & payment for the April roundtable and are expecting more in the near future. Anne and Lisa are already working on the next article for June and will be working on getting DHHS approved CEUs for future roundtables.
  - b. Carla Mathers Recapitulation – In Progress.
  - c. The classifier workshop that was planned has been put on hold for fiscal reasons for ICRID and for scheduling reasons for the presenter.
  - d. In June, Lena will do an NIC test prep workshop, and we hope it will have a good response.
  - e. Carol Lee Aquiline will be doing a CDI workshop later in the year.
13. **Professional Standards Updates** (Ronda will assign liaisons after talking with members of these groups)
  - a. BIS – We are seeking a liaison to keep us updated on the happenings of the BIS. The next BIS meeting is April 14<sup>th</sup>

- b EI Task Force – DOE Rule update – There was a hearing in January and a lot of people were in attendance. The DOE gave us the “final” rule. That is now on hold because of a group of concerned parents with the help of a state senator objected to the rule, and the DOE is more than willing to work with parents.
  - c State Licensure Task force – Some good progress was made at the last meeting. We talked about some very good guidelines for individuals as well as agencies. The task force will be meeting bi-monthly. We hope to have something to present to the state legislature in January of 2013.
14. **Satellite reports**
- a **South Bend** – Angela Myers (board liaison – Lisa Harmon) – No report
  - b **Fort Wayne** – Anne Harrigan and Laurie Cocks – No Report
  - c **Evansville/Southern Indiana** – Sara Barnett (board liaison – Ronda Bilz) No Report
15. **Super Site report** –
- a Indianapolis – Judy Cain (board liaison – Zach Evans) – No report
16. **Ways & Means** – Beatrice Pfaff, chair (board liaison – Randy Nicolai)
- a. We now have Beatrice Pfaff as a chairperson and she is looking forward to working with ICRID.
17. **Website** – Zach Evans, chair
- a. The website is in its perpetual cycle of updates and revisions. A section was added to the site for the INSIGHTS article submission form, all information is now as current as can be. Also, the webmaster is attempting to utilize social media for better contact with members, specifically through Facebook. We now have 2 Facebook pages, one group page and one fan page. Both have different tools for connecting with members. Currently there are 71 members on the group page and 18 members on the fan page. The committee researched the viability of simply transferring all of the people on the group page onto the fan page, but that turned out to be prohibited by Facebook corporate. The committee would like to request that the board assist in boosting the number of people involved in social media by ‘like’-ing the page themselves and suggesting it to any of their friends who are on Facebook.
18. **Student Liaison** – (board liaison – Robin Reid)
- a. Goshen -- Vacant – No Report
  - b. Bethel — Leah Smith – Our ASL club’s next event: The event is going to be a Luau held in April for the deaf community and the students to get involved. They are planning on having games that fit the theme and refreshments that will go along with it as well. Our seniors are all off on practicum right now and seem to be doing well. I know the interpreting II class (my class) has 9 students right now. Also, Jennifer Kutcka and Gina Harker are heading up the ASL Task force trip to Tegucigalpa, Honduras. Our flight leaves May 3<sup>rd</sup>, and we’ll be returning on the 12<sup>th</sup>. We’ll be working with a deaf school there “Manos Felices”. Our main focus while we’re there is to reach the children about the Good News in their own language (yes, we’re learning Honduran Sign Language) by acting out Bible Stories, doing VBS activities, and even teaching them some science material that is very visually stimulating. The team consists of 8 students – 1 soon-to-be Interpreter grad, 5 Interpreting II students, and 2 ASL IV students.
  - c. IUPUI -- Catherine Hoare – There are currently 16 students in practicum, you may have seen us around, and I believe all of us will either graduate/or complete the certificate program in May!!! And a full class of first year students that will continue on next year! We are offering an Interpreting for the Performing Arts class during second summer session, taught by Chuck Daube. ASL Club is having fund-raiser on April 29th at Bounce-U in Fishers from 7pm to 9pm! Adults are free(and can bounce!), Children 18 and younger are \$10! 20 percent of all proceeds will go towards the club to help fund future workshops, events, and learning opportunities! PLEASE spread the word! More information on our Facebook page! Friend us! ASL Club is also in the works of planning a student "workshop"/ training/informational day on April 16th with valuable insightful information from fabulous interpreters! ASL Club is always looking for interpreters that would like to educate us! So if you or anybody is interested, please contact us! We would like to start planning for the fall!

### **OLD Business**

1. Angela would like a response on what happened with the letter that Ronda was supposed to send to DHHS regarding SCII issues. See December action items. The letter is in draft form and will be completed through email by the board.
2. Mentor program – this item will be removed from old business until someone is found who is able to follow through.

### **NEW Business:**

1. PTCO Day booth May 1<sup>st</sup>, 2011. The 60<sup>th</sup> anniversary of PTCO day is this year. Deadline for the application to reserve a booth is April 21<sup>st</sup>.

**M.11.03.01** Lena Van Manen moves, Laura Leffler seconds

**Move that an exhibitor application be submitted for a PTCO day booth for May 1<sup>st</sup> 2011 PTCO day in the amount of \$40.** (passed)

2. Tony Laucevicius had a few concerns about Educational interpreters and the new changes. He wanted to know if EI's get a 4.0 on the EIPA, does that mean they can apply for certification with RID? Also has a question about proven data for some claims that have been made during these meetings. "With Level 3 interpreters, students lose up to 75% of the message". What evidence proves that? Response: (Ronda) Tony was at the Interpreter Task Force meeting on Friday, March 25<sup>th</sup> and received answers to these questions. Yes, receiving EIPA 4.0 does mean one is recognized as a certified member of RID but are not certified by RID. Evidence for Level 3 interpreters losing some of the message (actual numbers or percentages are not listed) is given in the EIPA descriptions for each level.

### **Announcements**

1. Need to know which board members plan to attend RID in Atlanta for Region III head count. Also need to know dates attending.
2. April 3 is the next RID RIII President's council conference call.
3. Robert Arnold will be coming in to do a workshop on ASL writing and it would be nice if some interpreters would come to the workshop. There will be a workshop on the signing naturally curriculum on May 21<sup>st</sup>.

### **Action Items Update:**

#### *January*

1. Zach will see if the Educational interpreter Facebook page will allow us to advertise the conference. DONE
2. Lena will check on RID CEUS for the Carla Mathers workshop. DONE
3. Ronda will bring the Marvin Marshal unity candle to the conference, and write the ICRID update for the awards ceremony. DONE
4. Ronda will talk with IAD President to get a representative for the board. DONE
5. Lena will compose a thank you note for VU for the INSIGHTS. DONE
6. All board members will put together statements of what they have done for the organization this year and send it to Laura for the INSIGHTS. RONDA IS INCLUDING SOME OF THIS INFO IN HER PRESIDENT'S ARTICLES. BOARD MEMBERS ARE ENCOURAGED TO WRITE ARTICLES INCLUDING WHAT WORK IS BEING DONE TO KEEP THE MEMBERSHIP INFORMED AND SO THAT PROSPECTIVE BOARD MEMBERS WILL KNOW WHAT IS EXPECTED OF THEM.
7. Zach will make a Facebook event for the ASR. DONE

#### *December*

1. All board members will inform Lena what their hotel room needs are for the conference so that she can reserve the appropriate number of rooms. DONE
2. Randy will contact Marva Johnson to see if she has any fundraising ideas to implement.
3. Ronda will send to Laura the idea of finding venues for dispersing information. (Ronda needs clarification on this item)
4. Ronda will follow up with Judy on Joanna's CDI Workshop. DONE
5. Ronda will contact Rhonda about the SCII Contract issue. LETTER IS DRAFTED AND BEING EDITED BY BOARD
6. Lena will contact Dave Calvert about the ICRID Facebook Page. DONE
7. Lena will contact RID about obtaining an FM system for the annual conference. DONE
8. Laurie will find out if RID has been contacted about their donation to the silent auction. DONE
9. Anne and Lisa will contact Robin about ICRID Reads! and it's progress. IN PROGRESS – SEE REPORT UNDER PDC

Meeting adjourned at 11:44 AM

Communication Policy for ALL board meetings...

All board members are encouraged to participate in the language of **THEIR** choice – Spoken English or ASL. No one will be forced to communicate in one or the other. We provide interpreters for meetings so that **ALL** members can

participate at their comfort level. We understand that we have student members and Deaf members who are at varying communication levels and styles. We will accommodate all levels of communication skill and model best practices of interpreting.