

ICRID Board Meeting Minutes

ISD Room 229
August 21, 2010
9:00am – 12:00pm

Attendance ---> Ronda Bilz, Zach Evans, Randy Nicolai, Lisa Harmon, Laurie Cocks, Anne Harrigan
Catherine Hoare, Hilari Vargo
Absent: Lena Van Manen, Robin Reid
Visitors: Laura Leffler

Called to Order – 9:12

Minutes – May 2010--- The board has until Saturday to make corrections and then we will vote by email.

Treasurer's Report – Balances based on Bank Statement

May, 2010

| | | | |
|--------------------|------------|------------------------------|-----------|
| Beginning Balance: | \$7,664.76 | | |
| Total income: | \$115.00 | Savings: | \$1000.08 |
| Total expense: | \$867.50 | Marvin Marshall Scholarship: | \$1846.26 |

June, 2010

| | |
|----------------|----------|
| Total income: | \$265.00 |
| Total expense: | \$325.00 |

July, 2010

| | | | |
|----------------|-----------|------------------------------|-----------|
| Total income: | \$245.00 | Savings: | \$1000.19 |
| Total expense: | \$977.26 | Marvin Marshall Scholarship: | \$1846.48 |
| Ending Balance | \$6160.00 | | |

Motions:

10.08.01: Laurie Cocks moves, Lisa Harmon Seconds

I move that the May minutes be accepted as corrected. Passed.

Action Items:

1. Zach will post conference information on the website once he receives information on workshops and presenters.
2. Ronda will email Lena to make sure progress on the conference on schedule.
3. Laurie will contact the awards and scholarships chair to find out about award deadlines and respond to the chair about the ways and means committee establishing a line item for the Robert "Bob" Canty Scholarship.
4. Lisa will send Laura a draft of conference blurbs and awards blurbs to be sent out to the membership via email.
5. Zach will make up a postcard as a reminder about the conference and awards to send out to the membership.
6. Ronda will contact Judy about the Educational Interpreter Task Force, Felisa about the Educational Interpreter Advocacy Committee, and IAD about their representative to ICRID.
7. Zach will add Laura, as the newsletter editor, to receive a copy of the approved minutes directly.
8. Ronda will ask Robin if she is ready to pick an article for ICRID Reads and request copyright permission.
9. Robin will follow up with the student liaisons to make sure we have correct names.
10. Zach will send the PowerPoint from the Region III LTE to the board.
11. Ronda will find the document that states the perks for committee chairs.
12. Lena will contact Dave Calvert about the ICRID Facebook Page.

13. Ronda will set up a master calendar on Yahoo groups by the September meeting.

Reports – Committee and others

1. **Annual Conference** – Lena Van Manen, chair
 - a. Things are progressing well with the conference. I am waiting on confirmation from one presenter, and then the flyer will be posted and distributed. The hotel arrangements are all set and finalized. Reservations can be made using the code 1010ICR. Marvin Miller, IAD President, is going to be the keynote.
2. **ASR** – Members-at-Large – Robin Reid, chair
 - a. ASR Date: April 2, 2011. Theme: **Empowerment**: Connect, Reflect, and Project!
 - b. Plan to include flyer for “save the date” and “call for presenters” in the Fall Packet
 - c. Seeking Indianapolis or Southern area for ASR. Several “feelers” have been sent out
 - d. Seeking possible Committee Chairs
3. **Awards & Scholarships** – Dave Calvert, chair (board liaison – Laurie Cocks)
 - a. A question to the board is can the Ways and Means establish a line item of \$500 annually out of the ICRID budget for this scholarship? The answer is “yes” and Laurie will respond to Dave.
4. **Bylaws** – Richard Prather (board liaison – Ronda Bilz)
 - a. No Report
5. **DHHS Liaison report** – Donald Tinsley, contact (board liaison – Lena Van Manen)
 - a. No Report
6. **Educational Interpreter Advocacy** – Felisa Wilson, chair (board liaison – Anne Harrigan)
 - a. No Report
7. **Fundraising** – Marva Johnson, chair (board liaison – Randy Nicolai)
 - a. No report
8. **IAD and Hoosier Deaf Community Center**– Meg Warnock
 - a. IAD/ICRID partnership on State Licensure Task Force update – Ronda received this from Region III rep Leandra Williams as advised by the National Office: “The issue of Affiliates serving on Task Force/Committees has been on the National Office’s radar for some time. However, it kept getting lowered on the ‘list of things to do’. Currently there is NO clear policy on this issue and it has caused some problems. I have been promised that more information will be provided at the September board meeting.
In the meantime, I want to remind you that persons serving on Task Force/Committees representing RID or its affiliates must be mindful of addressing issues that are not allowable by non-profits (i.e.: interpreter wages/price fixing). In addition, it must be clear that individuals are not representing themselves but the membership (either AC or RID). Thus these individuals must be members in good standing and bring the information back to the membership. I would suggest that if the representative is unsure how to respond that s/he ask for clarification prior to doing so.”
9. **ICRID Historical** – Judy Cain, chair (board liaison – Anne Harrigan)
 - a. No Report
10. **Membership** – Randy Nicolai, chair
 - a. 123 individual members
 - b. Lapsed – 118 06/10 1 as of 3/10; 16 as of 10/09 30 as of 06/09 4 as of 3/09
 - c. 0 organizational members; 4 lapsed
11. **Newsletter** – Laura Leffler, chair (board liaison – Zach Evans)
 - a. For archival purposes, Laura will obtain an external hard drive to safely store past issues of INSIGHTS. The “sounding off” section will probably go away due to lack of interest. One idea is to have business advertisements(related to interpreting or deafness) with a free level and an upgrade for a fee to a larger ad space. Laura also would like to advertise for an assistant to help with the newsletter.
12. **PDC** – Lena Van Manen, chair
 - a. A workshop has been set and confirmed with Carla Mathers, who will do a 4-day workshop entitled “Foundations of Legal Interpreting”. This workshop is worth 3.4 CEUs. The dates are January 20 -

23, 2011.

- b. Four other workshops are in the planning stages at this time:

Alan Abarbanell who will be doing a Friday night show then a 6 hour Saturday workshop entitled "Intepreting's Most Outrageous Moments: an Ethical Study". Date TBA.

Dr Alan Marcus, (psychologist and interpreter) will present a 6 hour workshop entitled "Handling the Emotional Impact of Interpreting". Date TBA.

Betty Colonomos will be presenting a 3 day workshop entitled "Foundations of Interpreting". This workshop will be worth 2.4 CEUs . Date TBA.

Sherry Hicks will be doing a presentation on musical interpreting. No title yet, but basically how to interpret songs into true ASL.

ICRID READS Program: Silja has stepped down for a moment due to "issues" in her life. When life settles down, she will join forces once again. Awaiting a reply from RID for approval to send E-portsions of the Journal of Interpretation to participants of the READS program.

13. **Satellite reports**

- a **South Bend** – Angela Myers (board liaison – Lisa Harmon) – ICRID's September board meeting has been confirmed. Board meeting will be in the Academic Center room 433. Lisa is working on securing local interpreters for that meeting.
- b **Fort Wayne** – Anne Harrigan and Laurie Cocks – Both advertised positions have been filled. The interpreter scheduler for Deaf Link is Hilary Myers and the new full time interpreter is Lindsey Grogg.
- c **Evansville/Southern Indiana** – Vacant (board liaison – Ronda Bilz) – No Report

14. **Super Site report** –

- a Indianapolis – Judy Cain (board liaison – Zach Evans) – No report

15. **Ways & Means** – Vacant, chair (board liaison – Randy Nicolai)

- a. No report.

16. **Website** – Zach Evans, chair

- a. After receiving additional training on Dreamweaver, a new version of the website has been constructed using techniques learned from the workshops the webmaster attended. The new version uses Cascading Style Sheets to make the site of uniform design. If the board is agreeable, this will become "version 3.0" of the ICRID website. It is likely that with additional training, there will be more successive versions.

17. **Student Liaison** – (board liaison – Robin Reid)

- a Goshen – Lynda McChesney and Jacob Stewart – Colleen Grier is the new director of the Goshen ITP.

- b. Bethel – Bret Stevens— Bret Stevens will no longer be the student rep as of the Fall Semester

- C. IUPUI – Hilari Vargo and Catherine Hoare – Classes start Monday, August 23rd. The ASL club is now official and will have a table at the "get involved expo". September 17th (tentatively) we will have a kick off banquet open to the community. We will have our first meeting on October 4th. We hope to have workshops further down the road. We are working to figure out the financial aspect of this budding organization. IUPUI is now offering ASL I, II, III, and IV. Also, due to lack of funding the ASL lab may be closed.

OLD Business

1. **Indiana Mentor Project** (placeholder) – Ronda has emailed Beckie Madigan two more times since May with no response.
2. Report on ICRID 2nd annual members family picnic: Despite fair weather, the picnic was sparsely attended. This was for several reasons; the venue was somewhat out of the way, there was not enough advance notice to the membership, and there were many other events happening at the same time in the Indy area.
3. Report on Region III conference: Zach Evans attended the Region III conference as the representative from ICRID, attended the leadership training event and brought back notes on the content of that workshop for the board to review. ICRID's affiliate chapter report was presented at the membership meeting. Overall, it was a very positive experience.

NEW Business:

1. PowerPoint from Region IV - Leandra Williams would like to ask that each of the AC's use this PowerPoint as a template for a presentation we can also do at the R3 Membership Meeting next year at the conference. We can brainstorm as to what additions we may want to make to this template.

Announcements

1. We received a thank you card from Linda Canty and from Steve Boles, Executive Director of Mark 2 Ministries for our donation in Bob's memory.

Action Items Update:

1. Ronda will contact Rich Prather in regards to changing the verbage of our current bylaws to match RID's bylaws to ensure that we are in compliance. With the goal of having a result from the committee by the next meeting in August. – See Bylaws report
2. Ronda will verify perks available for committee chairs. – Ronda needs clarification on this item.
3. Zach will post the committee duty descriptions on the website. DONE
4. Revisit minutes distribution timeline. DONE
5. Check to see if training funding for the webmaster is available. DONE
6. Zach will check into a motions archive.
7. Ronda will follow up with Beckie Madigan on Indiana Mentor Project. – See Old Business
8. Zach will check to see if Laura Leffler would like an annual picnic flyer for the newsletter. DONE
9. Zach will check the picnic venue for Marva, our new fundraising chair for the possibility for having some kind of a walk/run as a fundraising event. DONE, The venue would simply require that we rent enough space to accommodate parking for however many participants we expect to sign up.
10. Lena will contact Dave Calvert about the ICRID Facebook Page.
11. Zach will work with Randy to get registered for the R3 conference to represent ICRID at the conference. DONE
12. (Carryover from March)Lena will contact RID about obtaining an FM system for the annual conference.

Meeting adjourned at 12:32

Communication Policy for ALL board meetings...

All board members are encouraged to participate in the language of **THEIR** choice – Spoken English or ASL. No one will be forced to communicate in one or the other. We provide interpreters for meetings so that **ALL** members can participate at their comfort level. We understand that we have student members and Deaf members who are at varying communication levels and styles. We will accommodate all levels of communication skill and model best practices of interpreting.