

ICRID Board Meeting Minutes

ICRID Office – ISD Raney Hall Room 229

August 20, 2009

Attendance ---> Ronda Bilz, Judy Cain, Randy Nicolai, Lisa Harmon, Zach Evans, Laurie Cocks, Robin Reid.

Absent: Carrie Westhoelter, Jennifer Kutcka, Felisa Wilson

Visitors: Rebecca Madigan, Dave Calvert

Called to Order – 9:12 am

Minutes – June, 2009

After consulting Roberts Rules of Order, the minutes are not shown in a suitable format. [RONR (10th ed.) P. 451, 1. 25-28] Zach will work on them and resubmit them over email.

Treasurer's Report – (June & July, 2009) balances based on the Bank Statement (some things have not cleared yet)

Beginning Balance:	\$13646.29		
Total income:	\$984.60	Savings:	\$ 1004.69
Total expense:	<u>\$879.11</u>	Marvin Marshall Scholarship:	\$ 1845.62
Ending Balance	\$13259.75		

Motions

Action Items:

1. Bring associate/certified voting requirement to the bylaws committee for discussion to ensure we are in line with RID's requirements.
2. Zach will edit the minutes to bring them in line with Roberts Rules of Order, he will send them out by September 1st.
3. The Board will consider names for the Board Awards.
4. Robin will seek to update the names of the student liaisons as some have graduated or are on their practicum.
5. Ronda will help facilitate the dialogue between Robin, Carrie, and Lena concerning the CMP responsibilities.
6. Ronda will contact Beth Quarles about getting business cards printed.

Reports – Committee and others

1. **Annual Conference** – Carrie Westhoelter, chair
 - a Carrie is finishing up the conference registration flyer and will mail it this week.
2. **ASR** – Members-at-Large – Lisa Harmon, chair
 - a Date has been set for March 26-27, 2009.
 - b The venue is still undetermined until the budgeted amount for the venue fees is determined.
3. **Awards & Scholarships** – Dave Calvert, chair (board liaison – Judy Cain)
 - a No report
 - b The Board will consider names for the Board Awards.
4. **Bylaws** – Vacant (board liaison – Ronda Bilz)
 - a The board is seeking to fill this position.
 - b Bring associate/certified voting requirement to the bylaws committee for discussion to ensure we are in line with RID's requirements.
5. **DHHS Liaison report** – Carrie Westhoelter
 - a Carrie is the chair of the BIS
 - b BIS is looking to fill two vacancies; however they have names of interested individuals and are in the process of selection.
6. **Educational Interpreter Advocacy** – Patti Wolff & Felisa Wilson co-chairs
 - a Committee will meet September 14th
7. **Fundraising** – Vacant, chair (board liaison – Ronda Bilz)
 - a The board is seeking to fill this position.
8. **Hoosier Deaf Community Center** Submitted by Ronda Bilz

- a IAD representatives have traveled to Utah and Toronto, Canada to visit their Deaf Centers and interview key personnel in order to get information on beginning the process of establishing the HDCC.
 - b Both centers were very supportive and offered to help with the planning.
 - c They plan on traveling to Missouri to visit their center as well.
9. **IAD** – Jennifer Kutcka
- a No report
10. **ICRID Historical** – Judy Cain, chair
- a Plans are underway for the 40th Birthday party (trivia, slide show of pictures, etc)
 - b We are asking for pictures before 1999, if anyone has them send them to Judy ASAP.
11. **Membership** – Randy Nicolai, chair
- a __209_ individual members
 - b Lapsed – 44 as of 6/09 _5_ as of 3/09; _42_ as of 10/08; _7_ as of 3/08; _42_ as of 10/07
 - c _2_ organizational members; _4_ lapsed
12. **Newsletter** – Laura Leffler, chair (board liaison – Robin Reid)
- a. The August/September edition of INSIGHTS was the first edition published that went out in an electronic format.
 - b. Thus far feedback has been positive.
 - c. Beth Quarles has volunteered to take care of the paper newsletter printing and distribution.
 - d. The topics for the October/ November newsletter are: conference wrap-up, mentoring, ITP's, and training.
 - e. The guest authors are: Member-at-Large #3, Lisa Harmon, and the student liaisons.
 - f. The deadline for article submissions is September 15th.
 - g. Photos from the 2009 RID conference are welcome.
 - h. Guidelines were posted in the June/July 2009 issue of INSIGHTS.
 - i. Rebecca Madigan has been working on the formatting issue moving from Publisher to Dreamweaver. She is working through it as her time allows. She is making progress.
13. **PDC** – M.J. Olson, chair (board liaison – Carrie Westhoelter)
- a No report
14. **Satellite reports**
- a **South Bend** – Angela Myers (board liaison – Lisa Harmon)
Our next board meeting is at Bethel from 9-12.
 - b **Fort Wayne** – George Clark (board liaison – Laurie Cocks) – No report
 - c **Evansville/Southern Indiana** – Sherri McGannon (board liaison – Ronda Bilz) – No Report
15. **Super Site report** –
- a Bethel – Angela Myers (board liaison-Lisa Harmon)—no report
 - b Indianapolis – Judy Cain – no report
16. **Ways & Means** – Keith Westhoelter, chair (board liaison – Ronda Bilz)
- a No report at this time, however, Ronda will communicate with the chair this week.
17. **website** – Dalonda Young, chair (board liaison – Ronda Bilz)
- a. Ronda spoke with Kim Drake who has been in touch with Dalonda Young and the two of them are working on getting together to complete the launch of the new website.
18. **Student Liaison** – (board liaison – Robin Reid)
- a Goshen – Melissa Avery and Lynda McChesney –No report
 - b. Bethel – Kyndall Jacks & Bret Stevens (submitted by Angela Myers)--No report
 - c. IUPUI – Christina Holifield—No report

OLD Business

1. **Letter from Ben Davis donation request**
 - a Tabled until such a time as the budget is determined.
2. **ICRID Picnic** – Report
 - a About 15 people attended and had a good time despite the rain.
3. **Office update** –
 - a We are moved into the new office at ISD, Raney Hall, Room 229.
 - b Keys can be exchanged with Jan Biven at the Security Guard house.
 - c Final arrangements in getting various organizations situated in this office are ongoing.
 - d Some glitches occurred in the move in; they are being taken care of.

4. **Indiana Mentor Project** –
 - a The IMP is applying for 501(c)(3) status.
5. **ICRID Reads!** --
 - a Reads! is without leadership at the moment, some IUPUI students are interested.
 - b Robin will contact them to see if they would like to take charge.
 - c We need to determine the job description for the coordinator of the reads program.
6. ~~**IEIS National conference donation request**~~ – MOOT – this event has already happened.
7. **Indiana Deaf Blind Association donation request**—Tabled until the September meeting.
8. **Technology boxes** (placeholder)
9. **2010 Retreat planning** (placeholder)
 - a January 9th, January 16th, and January 23rd, 2009 are the potential dates that the board is considering for the retreat.
 - b The venue is TBD.

NEW Business:

1. Report on RID National Conference from all who attended

Announcements

Meeting adjourned at 11:52am.

Communication Policy for ALL board meetings...

All board members are encouraged to participate in the language of **THEIR** choice – Spoken English or ASL. No one will be forced to communicate in one or the other. We provide interpreters for meetings so that **ALL** members can participate at their comfort level. We understand that we have student members and Deaf members who are at varying communication levels and styles. We will accommodate all levels of communication skill and model best practices of interpreting.