

ICRID Board Meeting Minutes
Easter Seals Crossroads - 5th floor board room.
June 20, 2009

Attendance ---> Ronda Bilz, Carrie Westhoelter, Randy Nicolai, Jennifer Kutcka, Zach Evans, Laurie Cocks, Lisa Harmon, Robin Reid (by phone), Laura Leffler, Felisa Wilson (by phone).

Absent: Judy Cain

Visitors: Rebecca Madigan, Amanda Mueller

Called to Order – Ronda called the meeting to order at .9:13am

Minutes – May, 2009

Treasurer's Report – (May, 2009) balances (If this statement is going to stay in the minutes, then adding "balances" will make it more accurate) based on the Bank Statement (some things have not cleared yet)

Beginning Balance:	\$15,810.26		
Total income:	\$ 1087.20	Savings:	\$ 1004.61
Total expense:	\$ (3518.58)	Marvin Marshall Scholarship:	\$ 1845.47
Ending Balance	\$ 13,646.29		

Motions

M09.06.01- Zach Evans; Lisa Harmon Seconds

Move to accept the May minutes as corrected. (Passed)

M09.06.02- Felisa Wilson; Zach Evans Seconds

Move to pay the invoice submitted by Amanda Mueller of February to May of 2009 in the total amount of \$200 for the ICRID Reads! program. (Passed).

Action Items:

1. Amanda Mueller requests that the board formulate questions for her about how the IMP will be set up and run to help with planning.
2. The treasurer will send a check to Amanda Mueller for the ICRID Reads invoice.
3. Carrie will train Lena Van Manen in CMP duties.
4. Zach will research best practices for minutes with other RID chapters and/or RID.
5. Rebecca Madigan will, on behalf of the board, contact Tim Riley in regards to the website.
6. ICRID will contact the RID legal department regarding 501(c)3 status and how to handle larger budget projects/programs.

Reports – Committee and others

1. **Annual Conference** – Carrie Westhoelter, Chair

- a We have secured the Holiday Inn North for the dates we requested. On the second floor we have all of the meeting space reserved, and part of the first floor.
- b We have verbal confirmations from several people to present.
- c The schedule has not been made yet, once presenters are confirmed in writing, it will be made.
- d The theme is "ICRID at 40: still creating possibilities".
- e We want to have an historical presentation on ICRID's history.
- f M.J. Olson is coordinating the interpreters. We have some names of people who are interested in interpreting.

2. **ASR** – Members-at-Large – Lisa Harmon, Chair

- a Still have a few chair positions that have not been officially filled.

3. **Awards & Scholarships** – Dave Calvert, Chair (board liaison – Judy Cain)

- a Time to begin looking at Member-of-the-Year nominations.
- b Make sure the board watches timelines for voting and advertisement of awards for the Fall Conference.

4. **Bylaws** – Vacant (board liaison – Ronda Bilz)

- a The board is seeking to fill this position.

5. **DHHS Liaison report** – Carrie Westhoelter

- a No report

6. **Educational Interpreter Advocacy** – Patti Wolff & Felisa Wilson co-Chairs
 - a No report
7. **Fundraising** – Vacant, Chair (board liaison – Ronda Bilz)
 - a The board is seeking to fill this position.
8. **Hoosier Deaf Community Center**
 - a Jennifer Kutcka will be the liaison for this.
9. **IAD** – Jennifer Kutcka
 - a 75th Anniversary at Evansville Deaf club on June 27th 2009
 - b IAD presented Townhall at MCDC last June 6th, 2009
10. **ICRID Historical** – Judy Cain, Chair
 - a No report
11. **Membership** – Randy Nicolai, Chair
 - a __248__ individual members
 - b Lapsed – _6_ as of 3/09; _44_ as of 10/08; _7_ as of 3/08; _42_ as of 10/07; _5_ as of 03/07;
 - c _4_ organizational members; _4_ lapsed
12. **Newsletter** – Laura Leffler, Chair (board liaison – Robin Reid)
 - a There were a number of addresses that bounced back from the electronic transmission.
 - b The quality of how the newsletter looked was not optimal. Laura asks for help as the editor with formatting difficulties due to schedule constraints that limit her capacity to do the job requested of her. Basically she is being asked to make two newsletters. Possibly one of the IUPUI students can offer assistance.
 - c Very little feedback from the membership on the electronic format.
 - d It would be a good idea to get someone readily accessible to the board who is technologically knowledgeable to assist with the website and/or setting up the newsletter.
 - e One idea: Post it on the website and have it in the members only section.
 - f Clarification on what the technological issues are: Publisher format does not readily translate into an email ready format.
 - g Our website provider has offered to manage our email list.
 - h Idea: We should be asking our neighboring RID chapters for help with this.
 - i Rebecca Madigan volunteers to talk to On-Ramp Indiana (our web service provider) about the website and what On-Ramp Indiana can provide to improve it, research other web hosting services, and help with the newsletter.
 - j Idea: Should we invest in a professional to consult and set up the website.
13. **PDC** – M.J. Olson, Chair (board liaison – Carrie Westhoelter)
 - a Ronda met with M.J. and gave her a copy of the PDC duties as well as the copy of the current Committee Members. M.J. would like to plan a workshop for CDI's as soon as possible and will let the board know what kind of support she needs from us.
14. **Satellite reports**
 - a **South Bend** – Angela Myers (board liaison – Lisa Harmon) – No report
 - b **Fort Wayne** – George Clark (board liaison – Laurie Cocks) –
 - i Sorenson center hired new manager; Peggy Krueger will begin June 16th, 2009
 - ii Interpreter Associates, a new interpreter referral agency in Fort Wayne, held their 1st Annual Deaf Appreciation Picnic. It was very well attended.
 - iii FWDC – Fort Wayne Deaf Club announced their disbandment and donated membership monies to NIDAC.
 - iv NIDAC's 20th Anniversary Party will be August 8th, 2009. Check their website <http://nidac.tripod.com> for more information.
 - v There will be a Deaf Camp Fundraiser Walk on Monday, June 22nd in Kendallville, IN to raise money to send children to Deaf Camp. Contact info available at <http://whatsupnewsletter.tripod.com>.
 - vi LBD has hired a new staff interpreter.
 - c **Evansville/Southern Indiana** – Sherri McGannon (board liaison – Ronda Bilz) –
15. **Super Site report** –
 - a Bethel – Angela Myers (board liaison-Lisa Harmon)—No report
 - b Indianapolis – Judy Cain – Testing is on-hold from RID until LTAs attend a conference call to discuss the new alternative pathway for the AA degree requirement.
16. **Ways & Means** – Keith Westhoelter, chair (board liaison – Ronda Bilz)

- a Carrie did encourage Keith to meet with Ronda and Randy at least to hash out the budget. The board will be informed of further developments. A proposed budget will be submitted.
- 17. **Website** – Dalonda Young, Chair (board liaison – Ronda Bilz)
 - a. Kim Drake is preparing to launch the website, target date is August 1st, 2009.
- 18. **Student Liaison** – (board liaison – Robin Reid)
 - a. Goshen – Melissa Avery and Lynda McChesney
 - b. Bethel – Kyndall Jacks (submitted by Angela Myers) Ask if Bret can come to a meeting.
 - c. IUPUI – Christina Holifield

OLD Business

- 1. **ICRID Picnic** – July 11th – ICRID Members Only event
 - a. Venue has been reserved at Northwestway Park. Shelter #3 has been reserved and we are waiting for the contract to arrive. Zach will call Indy Parks if it does not arrive by Monday.
 - b. Do we want to have games at the picnic? If so, we need someone to head that up.
- 2. **Office update** – July 1st is the date we can start moving stuff into the office.
- 3. **2010 Retreat planning** (placeholder)
- 4. **Technology boxes** (placeholder)
- 5. **Indiana Mentor Project** –
 - a. A presentation was made to the Board on the Indiana Mentor Project (IMP), detailing this project's basic goals, objectives and procedures.
 - b. Amanda asks the board to formulate questions that the IMP coordinators should consider when putting the project together.
- 6. **ICRID Reads!**
 - a. Following discussion, the board has decided to pay the invoice submitted to the board for her work on ICRID Reads!
 - b. **M09.06.02** Felisa Wilson; Zach Evans seconded.
Move to pay the invoice submitted by Amanda Mueller of February to May of 2009 in the total amount of \$200 for the ICRID Reads! program. (Passed).
- 7. **IEIS National conference donation request**
- 8. **Indiana Deaf Blind Association donation request**
- 9. **Letter from Ben Davis donation request**

NEW Business:

- 1. President RID funds need to be approved.
- 2. Lena Van Manen will be taking over the CMP.

Announcements

Meeting adjourned at 1:10pm.

Communication Policy for ALL board meetings...

All board members are encouraged to participate in the language of **THEIR** choice – Spoken English or ASL. No one will be forced to communicate in one or the other. We provide interpreters for meetings so that **ALL** members can participate at their comfort level. We understand that we have student members and Deaf members who are at varying communication levels and styles. We will accommodate all levels of communication skill and model best practices of interpreting.