

ICRID Board Meeting Minutes

ISD Room G-42

May 16, 2009

Attendance ---> Ronda Bilz, Randy Nicolai (by phone), Zach Evans, Felisa Wilson, Lisa Harmon, Laurie Cocks, Robin Reid (by phone), Judy Cain,

Absent: Carrie Westhoelter, Jennifer Kutcka

Visitors: Laura Leffler

Called to Order – Ronda called the meeting to order at 9:20am.

Minutes – April, 2009

M09.05.01 – Judy Cain; Laurie Cocks seconded

Move to accept the April 2009 minutes as corrected. passed

Treasurer's Report – (April, 2009) based on the Bank Statement (some things have not cleared yet)

Beginning Balance:	\$15,515.26		
Total income:	\$ 433.35	Savings:	\$1,004.58
Total expense:	\$ (362.97)	Marvin Marshall Scholarship:	\$1,845.40
Ending Balance	\$15,810.26		

- a. Randy will send out a detailed report via email of expenses and income.

Motions

M09.05.01 – Judy Cain; Laurie Cocks seconded

Move to accept the April 2009 minutes as corrected. Passed

M09.05.02 – Laurie Cocks; Judy Cain seconded.

Move that that ICRID donate \$100 to the 2009 RID National Conference for the R3 Night-in. Passed
(1 abstain).

Reports – Committee and others

1. **Annual Conference** – Carrie Westhoelter, chair
 - a Hotel contract has been signed.
 - b Several well-known presenters lined up.
2. **ASR** – Members-at-Large – Lisa Harmon, chair
 - a New theme for the 2010 conference: "Tools for Terps"
 - b Lisa is already working on filling the committee chair positions so if anybody has any suggestions please let her know. The tentative vacant positions right now are: AV Equipment, Food and Decorations.
3. **Awards & Scholarships** – Dave Calvert, chair (board liaison – Judy Cain)
 - a No report
4. **Bylaws** – Vacant (board liaison – Ronda Bilz)
 - a No report
5. **DHHS Liaison report** – Carrie Westhoelter
 - a No report
6. **Educational Interpreter Advocacy** – Patti Wolff & Felisa Wilson co-chairs
 - a Senate Bill 57 is now Law. The DOE Advisory Board will now adopt standards for EIs. It most likely will be some sort of license.
 - b EIs can access Professional Development DVDs and CD-ROMs through www.DCMP.org (Described Captioned Media Program) Any EI can register as a school employee and can access the full library of materials for free.
 - c The committee wants to keep the Yahoo Group active in discussing topics
7. **Fundraising** – Vacant, chair (board liaison – Ronda Bilz)
 - a The board is seeking to fill this position as soon as possible.
 - b Beth Quarles will be contacted to inquire if she is interested in becoming the chair for this committee.
8. **Hoosier Deaf Community Center** (HDCC, placeholder).
 - a Ask Jennifer if she will be the liaison?
9. **IAD** – Jennifer Kutcka

- a IAD conference will be in Fort Wayne November 6th and 7th.
- 10. **ICRID Historical** – Judy Cain, chair
 - a No report
- 11. **Membership** – Randy Nicolai, chair
 - a 227 individual members
 - b Lapsed – 8 as of 3/09; 45 as of 10/08; 7 as of 3/08; 42 as of 10/07; 5 as of 03/07;
 - c 4 organizational members; 4 lapsed
- 12. **Newsletter** – Laura Leffler, chair (board liaison – Robin Reid)
 - a The electronic newsletter will be ready to be sent June 1st along with a paper copy. August will be an e-newsletter only, except for those who requested paper copies. Kim Drake, Laura and Ronda are working on setting up the email database in Outlook. Ronda has asked Eric Hamlow (IAD webmaster) to assist with technical problems. They are working on setting up this database on the ICRID website.
 - b Randy will send the most up-to-date email list to Laura.
 - c Committee will research cost and feasibility of using FedEx to print, collate, fold and mail the newsletters.
- 13. **PDC** – M.J. Olson, chair (board liaison – Carrie Westhoelter)
 - a no report
- 14. **Satellite reports** –
 - a **South Bend** – Angela Myers (board liaison – Lisa Harmon) – No Report
 - b **Fort Wayne** – George Clark (board liaison – Laurie Cocks) – No Report
 - c **Evansville/Southern Indiana** – Sherri McGannon (board liaison – Ronda Bilz) – No Report
- 15. **Super Site report** –
 - a Bethel – Angela Myers (board liaison-Lisa Harmon)
 - i Site has added one more test date for 2009; July 24th
 - b Indianapolis – Judy Cain – No report
- 16. **Ways & Means** – Keith Westhoelter, chair (board liaison – Ronda Bilz)
 - a Travel reimbursement policy –
 - i Ronda will contact Keith to communicate the urgency of the committee’s work
 - ii We cannot establish a new policy until we have a stable ways and means committee. However, we do already have a policy but it is one that this current board is not happy with
 - iii Ronda will email and call Keith Westhoelter and inquire if he can continue with his duties. With a carbon copy to the board.
 - b The new budget needs to be proposed/approved by June.
- 17. **website** – Dalonda Young, chair (board liaison – Ronda Bilz)
 - a. The training manual has been received from the IUPUI group working on our website design.
 - b. Ronda and Kim Drake are diligently working on getting the website ready to put online.
 - c. The goal is to have it ready no later than August 1st.
 - d. Ronda has asked Eric Hamlow (IAD webmaster) to assist with technical problems.
- 18. **Student Liaison** – (board liaison – Robin Reid) Robin will follow up with all of the colleges to see who their student liaisons are.
 - a Goshen – Melissa Avery and Lynda McChesney
 - i We only have news of celebration. 5 seniors have graduated and have already found job placement with interpreting agencies or educational settings in Alberta Canada, Colorado, Washington, and two in Ohio.
 - ii Look forward to seeing you in the fall!
 - b. Bethel – Kyndall Jacks (submitted by Angela Myers)
 - a. September meeting will be at Bethel College.
 - b. Brett Stevens expressed interest in being student liaison.
 - c. IUPUI – Christina Holifield
 - a. Here is a breakdown of the past semester
 - b. This past semester there were 8 seniors enrolled in the IUPUI English/ASL Interpreting Program.
 - c. 8 students provided 1,208 hours of practicum experience to 10 sites this semester and an additional 279 hours preparing for assignments and meeting with their mentors
 - d. 8 students spent an additional 270 hours observing professional interpreters
 - e. 8 students provided 165 hours volunteering their services
 - f. 8 students attended 32 workshops to increase their knowledge and develop their skills outside of the classroom
 - g. 2 students will continue with their practicum experience this summer.

- h. 4 students received their Certificate in ASL/English Interpreting
- i. 7 students graduated with a BS in ASL/English Interpreting, one with Highest Distinction
- j. 2 (at least) will complete Liberal Arts requirements and core Interpreting coursework during the next year

OLD Business

1. **ICRID Picnic** – July 11th – ICRID Members Only event
 - a Update – Zach is continuing to research into having the picnic at Eagle Creek Park.
 - b Zach and Laurie will work together to plan this event
 - c Members will need to be notified ASAP of the details
2. **Letter from Ben Davis** – China trip
 - a Discussion about precedence with supporting projects of this nature. Need to research historical information.
 - b Tabled for discussion in June when more information about budget is available.
3. **PTCO Day** –
 - a. We sold t-shirts and sport bags and received \$99.
 - b. ICRID received our \$10.00 deposit back
4. **Office update** –
 - a We will move today (must be completely vacated by May 20th) to Rainey Hall, room 237.
 - b Ronda has a meeting with Dr. Geeslin on Tuesday, May 19th to finalize office plans ICRID, ICBDA, PTCO and ISDAA will be sharing an office.
5. **2010 Retreat planning** (placeholder)
6. **Technology boxes** (placeholder)
7. **Statewide mentoring services/group** (placeholder)
8. **Indiana Mentor Project** – (placeholder)
 - a The project representative will be invited to the June board meeting to clarify the request
9. **ICRID Reads!**
 - a Ronda has made a rough draft of a policy. She will send it out over email for discussion
 - b M.J. Olson, PDC chair, will be involved in the discussion

NEW Business:

1. 2009 RID National Conference AC donation request for R3 Night-In – IRID has donated \$100
M09.05.02 –Laurie Cocks; Judy Cain seconded.
Move that that ICRID donate \$100 to the 2009 RID National Conference for the R3 Night-in.
 Passed (1 abstain).
 - a. Discussion: Will all of the affiliate chapters be contributing? Yes hopefully. Budget is \$1700 for giveaways and all of the food for the event.
2. IEIS National conference donation request
 - a. Asking us to sponsor their meet and greet at the RID National Conference. Donation requested: \$50
 - b. Discussion tabled until the June meeting when more information about budget is available.
3. Indiana Deaf Blind Association donation request to support SSP's (support service providers).
 - a. Discussion tabled until the June meeting when more information about budget is available.

Announcements

1. Interpreter Associates (new agency in Ft. Wayne) first annual Deaf Community Appreciation Picnic – June 13, 11am-5pm.

Meeting adjourned at 12:08.

Communication Policy for ALL board meetings...

All board members are encouraged to participate in the language of **THEIR** choice – Spoken English or ASL. No one will be forced to communicate in one or the other. We provide interpreters for meetings so that **ALL** members can participate at their comfort level. We understand that we have student members and Deaf members who are at varying communication levels and styles. We will accommodate all levels of communication skill and model best practices of interpreting.