

ICRID Board Meeting Minutes

Goshen College, Goshen, IN

March 14, 2009

Welcome & Introductions – **Attendance** ---> Ronda Bilz, Randy Nicolai, Felisa Wilson, Lisa Harmon (phone), Laurie Cocks, Robin Reid, Jennifer Kutcka, Melissa Avery, Lynda McChesney,
Visitors: Goshen Students (20)
Interpreters: Goshen Students: Charity Grimm, Hilary Myers, Deb Smith, Laura Nimigan, Angela Wonder, and Julie Armstrong (Professor)

Called to Order – Ronda called the meeting to order at 9:17 AM.

Minutes – February 2009

M09.03.02 –Jennifer Kutcka, Laurie Cocks seconded

Move to accept the February 2009 minutes as corrected. Passed

Treasurer's Report – (February 2009)

Income: February 2009

total: \$1,503.10

Expenses:

total: \$854.91

Income less expenses: \$648.19

Checking account activity

Beginning balance (**January 30, 2009**) \$7,636.72

Total income \$1,503.10

Ending balance \$8,889.91

Savings \$1,004.50

Marvin Marshall Fund \$1,845.25

- a. Treasurer's detailed report will be emailed.

Motions

M09.03.01- See Appendix

M09.03.02 –Jennifer Kutcka, Laurie Cocks seconded

Move to accept the February 2009 minutes as corrected. Passed

M09.03.03-Jennifer Kutcka, Lisa Harmon seconded

Table the "ICRID READS!" Amanda Mueller proposal discussion until entire board is present to discuss options

Reports – Committee and others

1. **Annual Conference** – Carrie Westhoelter, chair

- a No report

2. **ASR** – Members-at-Large – Laurie Cocks, chair

- a The entertainment will be "Interpreter Idol" with the host being Andy Leffler; Simon portrayed by Greg Gantt; Randy-Donald Tinsley and Laura Leffler as Paula Abdul
 b Terre Holada has volunteered to assist with decorations, set up and clean up.
 c CEUs can be earned for all workshops
 d Raffle tickets may be purchased for one dollar each or six for five dollars. A bag will be placed in front of the item to be raffled. The purchaser will place a ticket in the bag of the item that he/she wants. A drawing will be held from the tickets in each bag.
 e We have a total of eight workshops, two which are repeats being presented at both sessions

- f If you want to room with a specific person, you must register at the same time and send the request to Kim Drake
- g We have eight student volunteers from Goshen
- h As of today, we have a total of 69 who are registered
- 3. **Awards & Scholarships** – Dave Calvert, chair (board liaison – Judy Cain)
 - a New award has been proposed by the committee – ***The Judith Carson Outstanding Educational Interpreter Award***
 - b See appendix A
 - c The Board has been discussing this through email and a decision will be reached once clarification as to what constitutes “educational experience” has been achieved. Does this mean only those who interpret K-12 are eligible?
- 4. **Bylaws** – Vacant (board liaison – Ronda Bilz)
 - a Voting results – Total of 41 dual members voted (must be RID and ICRID member in order to vote)
 - b Amendment to Regular meetings, 36 in support of, 5 against. Amendment passes
 - c Amendment to change verbiage from “Code of Ethics” to “Code of Professional Conduct”, 40 in support of, 1 against. Amendment passes.
 - d Amendment to update membership cycle dates, 39 in support of, 2 abstain. Amendment passes
 - e Corrected bylaws will take effect immediately and be published on the website as soon as possible.
- 5. **DHHS Liaison report** – Carrie Westhoelter
 - a No report
- 6. **Educational Interpreter Advocacy** – Patti Wolff & Felisa Wilson co-chairs
 - a Committee met on 3-10-09
 - b Encouraging all EIs to communicate through the Yahoo group in a safe / positive / encouraging manner
 - c EIPA requirements to have AA before June 2009 are same as with NIC
 - d Study group at Purdue in June for EIPA written
 - e Evaluations – need to encourage all EIs to have annual skills evaluations
 - f Planning a unified method of how to benefit from professional days within the school calendar
- 7. **Fundraising** – Vacant, chair (board liaison – Ronda Bilz)
 - a The board is seeking to fill this position as soon as possible. Beth Quarles may be interested in this position. Ronda will follow up to see if she would be willing to serve in this capacity.
- 8. **IAD** – Jennifer Kutcka
 - a IAD is meeting today in Kokomo
- 9. **ICRID Historical** – Judy Cain, chair
 - a No report
- 10. **Membership** – Randy Nicolai, chair
 - a 215 individual members
 - b Lapsed – 55 as of 10/08; 7 as of 3/08; 43 as of 10/07; 6 as of 03/07; 15 as of 10/06
 - c 4 organizational members; 4 lapsed
- 11. **Newsletter** – Laura Leffler, chair (board liaison – Robin Reid)
 - a Voting results – Total of 56 ICRID members voted
 - i Accepted the proposal regarding the newsletter- 53
 - ii Rejected the proposal regarding the newsletter- 3
 - b Requested to continue receiving paper newsletter- 4
 - c A mailing needs to go out to solicit email addresses for all the membership
 - d The membership committee will need to add verbiage to the membership form to request email addresses, as well as advise that email is the default, paper must be requested.
 - e The IUPUI group will send us the electronic version of the newsletter that they are designing for our approval. They are working on a way to print the electronic version for those that prefer to continue to receive the paper newsletter. A training manual is also being developed.
- 12. **PDC** – Beckie Madigan, chair (board liaison – Carrie Westhoelter)
 - a ICRID Reads stipend request from Amanda Mueller discussion. After much debate it was moved by Jennifer Kutcka and seconded by Lisa Harmon to table the discussion until the entire board is present.
 - b **M09.03.03** – Jennifer Kutcka, Lisa Harmon seconded
Table the “ICRID READS!” Amanda Mueller proposal discussion until entire board is present to discuss options.
- 13. **Satellite reports** –
 - a **South Bend** – Angela Myers (board liaison – Lisa Harmon) – no report

- b **Fort Wayne** – George Clark (board liaison – Laurie Cocks) – no report
- c **Evansville/Southern Indiana** – Sherri McGannon (board liaison – Ronda Bilz) – no report
- 14. **Super Site report** –
 - a Bethel – Angela Myers (board liaison-Lisa Harmon)
 - b Indianapolis – Judy Cain – No report
- 15. **Ways & Means** – Keith Westhoelter, chair (board liaison – Ronda Bilz)
 - a **Travel reimbursement policy** –
 - i Under review
- 16. **website** – Dalonda Young, chair (board liaison – Ronda Bilz)
 - a The IUPUI group is planning on attending our April meeting to preview the new website. We can actually launch it at that time if we decide to accept their design.
 - b They will also give us a training manual before that date so we can start gaining control of the website and Dalonda Young can finally be relieved of webmaster duties.
 - c Ronda purchased a DVD, which includes the software needed for our new Webmaster to use.
 - d Ronda will contact Kim Drake and Scott Krueger to see if they are still interested in web mastering for ICRID and if they are interested they will be invited to join the training session.
- 17. **Student Liaison** – (board liaison – Robin Reid)
 - a Goshen – Melissa Avery and Lynda McChesney
 - i Have been busy with Deaf centered socials and activities. Will have a showing of the Deaf produced movie, "Mountain Man" on April 4, 2009
 - b Bethel – Kyndall Jacks
 - i No Report
 - c IUPUI – Christina Holifield
 - i No report

Unfinished Business

1. **Secretary** – need to replace the secretary – Kristina Riley resigned in January
 - a **Zach Evans**
 - b **Nick Sanders**
 - c **Jen Lewis**
 - d The board will email a vote next week for the position of secretary.
2. **Technology boxes** (placeholder)
3. **Statewide mentoring services/group** (placeholder)
4. **Deaf Community Cultural Center** (DCCC, placeholder)

NEW Business:

1. Indiana Mentor Project – ICRID involvement - Are we willing to house funds for IMP as long as explicit guidelines are stated as far as who can access the funds and who will be responsible for managing the funds?

Announcements:

1. RID registration for Ronda is confirmed and paid for via debit card.
2. Ronda and Randy will attend the Indiana Gaming Training. New requirements will be discussed

Meeting adjourned at 11:05 AM

Communication Policy for ALL board meetings...

All board members are encouraged to participate in the language of **THEIR** choice – Spoken English or ASL. No one will be forced to communicate in one or the other. We provide interpreters for meetings so that **ALL** members can participate at their comfort level. We understand that we have student members and Deaf members who are at varying communication levels and styles. We will accommodate all levels of communication skill and model best practices of interpreting.

Appendix A

Motion: The ICRID Awards and Scholarship Committee move that a new ICRID award be established for the organization. The award would be named The Judith Carson Outstanding Educational Interpreter Award. This award would be given annually at the ICRID Fall Conference if a qualified candidate is identified. The candidate must meet the criteria established by the ICRID Awards and Scholarship Committee.

Rationale: At the 2008 RID Region III Conference in Columbus, Ohio, a motion was brought to the floor to establish a RID Region III Outstanding Educational Interpreter Award. It passed unanimously. It is with this history in mind, the ICRID Awards and Scholarship Committee feels a state award of similar purpose should be established.

Criteria: To be considered for the Judith Carson Outstanding Educational Interpreter Award the candidates must meet the following requirements:

1. The candidate must be a dual member in good standing of ICRID/RID.
2. The candidate must hold a post-secondary degree.
3. The candidate must have at least 10 years of educational interpreting experience.
4. The candidate must be RID/NAD certified and/or hold EIPA 4.0+ . (All candidates must have passed any written portions of performance tests)
5. The candidate must be nominated by an ICRID member in good standing. A letter must be submitted to the Chairperson of the Awards and Scholarship Committee before September 30.
6. A letter of recommendation must be submitted by a K-12 administrator/college supervisor to the Chairperson of the Awards and Scholarship Committee before September 30.
7. A letter of recommendation must be submitted by either a qualified Indiana educational interpreter or licensed teacher to the Chairperson of the Awards and Scholarship Committee before September 30.
8. The candidate must have made substantial accomplishments within the field of educational interpreting. This could include the following, but not limited to:
 - state, regional and national awards and recognitions
 - service on a state, regional, or national educational interpreter board, committee or subcommittee
 - serve as a state educational interpreter representative to the RID
 - state, regional, national educational interpreting mentor, presenter, or educator