

ICRID Board Meeting Agenda
Deaf Community Services – Indianapolis, IN
January 10, 2009

Welcome & Introductions – Attendance --->

Called to Order – Ronda called the meeting to order at 4:01pm

Minutes – November 2008

M09.01.01 – Lisa Harmon, Felisa Wilson seconded.

Move to accept the November 2008 minutes as corrected. Passed

Treasurer's Report – (November 2008)

No report

Motions

M09.01.01 – Lisa Harmon, Felisa Wilson seconded.

Move to accept the November 2008 minutes as corrected. Passed

Reports – Committee and others

1. **Annual Conference** – Carrie Westhoelter, chair
 - a Secured Holiday Inn North (Pyramids) for November 5, 6, 7th. All day on Friday and Saturday
 - b Committee: Amanda (Presenter), Beckie Madigan, Deka Oliver, Clarice Duits, Sherry McGannon, Nancy Young, Judy Cain, Dave Calvert, JerriAnn McFarland, Tiffany Marko
 - c Site luncheon/meeting Jan 14 at 11:30 – Tiffany and JerriAnn will go with Carrie
 - i Secure space and confirm exact rooms, etc. and taste the food
 - d Will check on alternative dates since IAD has confirmed their conference for the same weekend
2. **ASR** – Members-at-Large – Laurie Cocks, chair
 - a March 27-28, 2009
 - b Inspire the Desire – anything to help IN interpreters achieve their highest goals
 - c Lake Placid Conference Center -- 0397S 200E; Hartford City, IN 46748
 - i Breakfast & lunch provided by facility
 - ii Worship center – \$270 – main building – very large
 - iii Retreat Center (21 rooms) 4-5 people each room (bunks) -- \$43 each room, private toilet and shower in each room. \$10.75 added for the 5th person. – Toiletries provided? Your own toiletries (towels, linens and/or sleeping bag) needed
 - iv Kitchen, but not accessed.
 - v Motel Dorm – (12 rooms) – overflow – 4 people each room – not private bath/shower. Community shower/bath. \$41 each room.
 - vi Dining Hall (Breakfast & lunch) -- \$5.50 breakfast, \$7.70 lunch – cafeteria style
 - 1 Adjacent to Worship center
 - vii Deadline for food – Monday before retreat.
 - d Registration (Kim Drake)
 - e Presenters/workshops (Robin)
 - i 7 presenters Felisa, Mikey Tabor, Becky Balon, Don Tinsley, Bob Canty, Laura Leffler, George Clark
 - f Decorations (Terre Holada)
 - i Will work with Kim
 - g Food (open) --
 - h Audio/visual (open)
 - i Entertainment (open)
 - i Have some ideas, but need more
 - j Raffle/Silent Auction (Sherry McGannon)
 - i Laurie has some donations already
 - k Grants/fundraising (Lisa)
 - i Preparing to send letters this week
 - ii Needs more businesses to contact – send to Lisa
 - l Student Volunteers (Jennifer Kutcka)

- i Already have 4 responses for student volunteers
- 3. **Awards & Scholarships** – Dave Calvert, chair (board liaison – Judy Cain)
 - a No report
- 4. **Bylaws** – Vacant (board liaison – Kristina Riley)
 - a Antonette Needham asked to be relieved of chairmanship duties due to personal reasons. Judith Carson agreed to assist with the current bylaws changes needed.
 - b The board is seeking to fill this position as soon as possible
 - c Let Ronda know changes to the referendum ASAP – mail date will be end of January
 - d This is the proposed mail referendum to achieve the proposed bylaws changes:
 - To: ICRID voting members (dual members of ICRID and RID)
 - From: ICRID Bylaws Committee & ICRID Board of Directors
 - Date: _____
 - Re: ICRID Bylaws – proposed changes

During the 2008 ICRID Annual Business Meeting, a motion was made and passed for a proposed bylaw change. The motion is below.

AM08.10.03 Amanda Mueller: Laura Leffler seconded. 11 for, 5 opposed. Motion carries. Move that the board change the bylaws to have board meetings every two months. I believe much of the work could be accomplished every two months and it would allow for special committee meetings during off months. Board members can communicate via Yahoo groups, distance learning equipment, or other appropriate means during the year. I believe more people would become involved in ICRID and volunteer if this was changed.

In addition, there are other changes proposed at this time to bring our bylaws current. Please take a moment to consider each proposed Bylaws change, how it will affect the organization and the way ICRID conducts business, then cast your ballot for **each** change below.

1. Amend – **Article IV, Section 4.09. Regular Meetings**

Present wording – “The BOD shall have ten (10) or more regular meetings each year to consider any business that may be properly brought before the meeting.” *Suggested change* – “The BOD shall have **six (6)** or more regular meetings each year to consider any business that may be properly brought before the meeting.”

Rationale – “I believe much of the work could be accomplished every two months and it would allow for special committee meetings during off months. Board members can communicate via Yahoo groups, distance learning equipment, or other appropriate means during the year. I believe more people would become involved in ICRID and volunteer if this was changed.”

2. Amend – **Article II, item 6**

Present wording – “To operate within the National Registry of Interpreters for the Deaf (hereinafter referred to as RID) Code of Ethics.”

Suggested change – “To operate within the National Registry of Interpreters for the Deaf (hereinafter referred to as RID) **Code of Professional Conduct.**”

Rationale – This change corresponds to RID’s change of wording for the standards component.

3. Amend – **Article III, Section 3.02. Item D.**

Present wording – “A membership year is defined as the period from November 1 to October 31.”

Suggested change – “A membership year is defined as the period from **July 1 to June 30.**”

Rationale – The above amendment refers to this motion –
M08.01.02 Kristina Riley, Felisa Wilson seconded.

Move to accept the membership committee’s recommendation to collapse the two membership cycles into one cycle in accordance with RID’s and ICRID’s Fiscal Year. Passed.

-----Detach and send portion below-----

1. _____ _____ Amendment to Regular Meetings
Accept Reject
2. _____ _____ Amendment to change verbiage from "Code of Ethics" to
Accept Reject "Code of Professional Conduct"
3. _____ _____ Amendment to correct membership year cycle dates
Accept Reject

Name _____ City _____

Member of RID _____ (Y/N) Member of ICRID _____ (Y/N)

Return to: ICRID, Bylaws voting, 1200 East 42nd Street G42, Indianapolis, IN, 46205
Thank you for being an active ICRID member and taking the time to exercise your right to vote!

5. **DHHS Liaison report** – Judy Cain
 - a No report
6. **Educational Interpreter Advocacy** – Patti Wolff & Felisa Wilson co-chairs
 - a Meeting on Tuesday
7. **Fundraising** – Vacant, chair (board liaison – Ronda Bilz)
 - a The board is seeking to fill this position as soon as possible
8. **IAD** – Jennifer Kutcka
 - a No report
9. **ICRID Historical** – Judy Cain, chair
 - a Will meet again in January to begin plans for the 40th birthday party
10. **Membership** – Randy Nicolai, chair
 - a No report
11. **Newsletter** – Laura Leffler, chair (board liaison – Kristina Riley)
 - a Deadline for submissions – the 15th of this month
 - b Article assignments proposed for 2009. Laura is assigning by title and name so if there are changes within the board the appropriate person can submit. Keep in mind articles from anyone are welcome at any time.
 - i February/March – Topics: ASR, Setting Personal Training Goals
 - 1 Treasurer-Randy Nicolai, Member-at-Large — Robin Reid
 - ii April/May – Topics: ASR Recap, Technology & Interpreting
 - 1 Secretary - _____, Member-at-Large – Lisa Harmon
 - iii June/July – Topics: Def Community Events, Educational Interpreting
 - 1 IAD Rep – Jennifer Kutcka, Member-at-Large – Felisa Wilson
 - iv August/September – Topics: Annual Conference
 - 1 Vice President – Carrie Westhoelter
 - v October/November – Topics: Conference Wrap-up, Mentoring, Training & ITPs
 - 1 Member-at-Large – Laurie Cocks, Student Liaisons
 - vi December/January – Unassigned
 - vii Regular articles – President's Corner, Language Links, Membership, Educational Interpreters – "School's In"
 - c The Newsletter Committee recommends that ICRID transition from a paper newsletter to an electronic newsletter beginning with the first issue of Fiscal Year 2009, based on the following rationale.
 - d Cost – The current cost of our paper newsletter is \$13.06 per member per year. This amount is more than half of the current yearly membership dues of \$25. The cost has risen steadily each year and is projected to continue increasing, especially in light of today's economy.

Year	Total yearly cost*	Average membership	Cost per issue/per year**
2008	\$2757.75	211 members	\$2.18/\$13.06
2007	\$2922.59	226 members	\$2.16/\$12.96
2006	\$2676.79	161 members	\$2.77/\$16.63

2005	\$1698.73	155 members	\$1.83/\$10.98
2004	\$1796.04	182 members	\$1.64/\$9.84

*Includes printing and postage for six (6) issues per year. Does not include the cost of supplies (labels, ink), time, transport and labor needed to produce, edit, transport to and from the printer and post office, folding, labeling, stamping, and mailing.

**We print more copies than there are members in order to send copies to RID (the mandate does accept electronic format) and Region III Affiliate Chapters (a reciprocal courtesy, again electronic is acceptable) as well as to have some available for new members joining between issues. This figure is based on the average number of members during the year.

For an electronic newsletter, there would be no monetary cost to ICRID. There would be an investment of time needed initially to set up the online version of the newsletter and to program the membership email addresses, user names, and passwords for accessibility. The newsletter, website, and membership committees could work together for this implementation.

- c. Best use of resources – The savings realized as a result of transition from paper to electronic will allow ICRID:
 - a. To offer more high quality training and networking opportunities across Indiana
 - b. To upgrade our website
 - c. The ability to sponsor other organizations/individuals, which further our mission
 - d. Timeliness and redundancy of information – Currently, after the paper issue is received, the information is current for a short time. An electronic version can be updated more often, keeping it continuously current. Also, much of the information (board and committee contacts, PDC opportunities, event calendar, etc.) is posted and kept current on the website.
 - e. Impact on the environment – With the threat of global warming and our dwindling natural resources, it is difficult to justify continuing to use up our resources for a paper newsletter when we have the technology to make the information available to our members while preserving resources. Even those few members without Internet capability in their homes have free access through libraries and other public venues.
12. **PDC** – Beckie Madigan, chair (board liaison – Carrie Westhoelter)
 - a. Beckie will review workshops that she has been involved with in the past
 - b. February meeting will report on the calendar of workshops so we can advertise better
 - c. ICRID Reads – 6 locations currently
 - i. Between 2 and 20 people
 - ii. A rubric people follow to make sure they do the readings and earn CEUs
 - iii. Registration \$10 members, late - \$15, non-members: \$20, \$25 -- .5-.6 CEUs
 - iv. May go national, working with Dr. Betsy Winston (part of Amanda’s masters degree)
 - d. Beckie working with 2 presenters, EIs administrators and teacher who work with EIs
 - i. ICRID Reads targeted to EIs
 - ii. Judy let Amanda know any contacts for schools (Deka)
 - e. Working with Lynn Weisman – mentoring program in IN
 13. **Satellite reports** –
 - a. **South Bend** – Angela Myers (board liaison – Lisa Harmon)
 - b. **Fort Wayne** – George Clark (board liaison – Laurie Cocks)
 - c. **Evansville/Southern Indiana** – Sherri McGannon (board liaison – Ronda Bilz)
 14. **Super Site report** –
 - a. Bethel – Angela Myers (board liaison-Lisa Harmon)
 - b. Indianapolis – Judy Cain
 - i. No more CI or CT tests offered
 - ii. June 2009 all candidates must have AA degree if they want to sit for a test
 15. **Ways & Means** – Keith Westhoelter, chair (board liaison – Ronda Bilz)
 - a. No report
 16. **Website** – Dalonda Young, chair (board liaison – Ronda Bilz)
 - a. Possible person – to revamp the website
 - i. Scott Kruger,
 - ii. Kim Drake (if someone else sets it up, she will maintain it; if we do on Tripod, she can do this)
 - iii. Tim Riley – not sure what he is doing

- iv Email from Janet Acevedo – professor from IUPUI wants non-profit organizations who need websites for students to work on as projects

17. **Student Liaison** – (board liaison – Kristina Riley)
 - a Goshen – Melissa Avery and Lynda McChesney
 - i No report
 - b Bethel – Vacant
 - i No report
 - c IUPUI – Christina Holifield
 - i No report

OLD Business

1. **Technology boxes** (placeholder)
2. **Statewide mentoring services/group** (placeholder)
3. **Deaf Community Cultural Center** (DCCC, placeholder)
4. **Interpreters for ICRID board meeting** (placeholder)
5. **Travel reimbursement policy** – under review by the Ways and Means committee
 - a Report due to board by February
6. **Display board pictures** (placeholder)
 - a Plan to sit for pictures in February

NEW Business:

1. Board meeting dates for 2009
 - January 25th – 2:00 – Special meeting – ICRID treasurer meeting
 - February 14
 - March 14
 - April 25
 - May 16
 - June 20
 - July – ICRID picnic – 11th
 - August 22
 - September 19
 - October 24
 - November – TBD (annual conference)
 - December -
2. Polo shirt order – please give sizes to Ronda

Announcements:

- 1.

Meeting adjourned at 5:17 pm

Communication Policy for ALL board meetings...

All board members are encouraged to participate in the language of **THEIR** choice – Spoken English or ASL. No one will be forced to communicate in one or the other. We provide interpreters for meetings so that **ALL** members can participate at their comfort level. We understand that we have student members and Deaf members who are at varying communication levels and styles. We will accommodate all levels of communication skill and model best practices of interpreting.