

ICRID Board Meeting Minutes

ICRID Office – ISD G42

September 13, 2008

Welcome & Introductions – Attendance ---> Ronda Bilz, Kristina Riley, Randy Nicolai, Lisa Harmon, Dave Calvert, Judy Cain, Laurie Cocks, Carrie Westhoelter, Jennifer Kutcka, Felisa Wilson; Joan Laffoon and Beth Alexander.

Called to Order – 9:16 a.m.

Minutes – August 2008

Treasurer’s Report – (August 2008)

Checking account activity – according to the bank statement

Beginning balance	\$ 5,456.81		
Total outflow	\$ 196.54		
Total Income	\$ 693.60		
Ending Balance	\$ 5,953.87		
Savings	\$ 1,004.07		
Marvin Marshall fund	\$ 1,844.43	Koda fund	\$

Motions

08.09.01 – Lisa Harmon, Judy Cain Seconded.

Move to accept August Minutes as corrected. Passed.

Reports – Committee and others

1. **2008 Annual Conference** – Carrie Westhoelter, chair

a Location: IUPUI

Sponsor: ASL/English Interpreting Program – All room rental fees paid

Schedule

Friday, October 17th

Registration Open: 3:00-7:30pm Taylor Hall, Room 115

Exhibits Open: 4:30pm

Workshop 5:30-7:15pm

Saturday, October 18th Taylor Hall, Room 115

Exhibits Open: 8:30am-5:30pm

Luncheon/Awards/Entertainment: 12:30-2:00pm

Credentials: 2:00-2:30pm

Business Meeting: 2:30-3:30pm

Workshop: 9:00am-12:00pm

Workshop: 4:00-7:00pm Lecture Hall, Room 100

Equipment will be provided by IUPUI ASL/English Interpreting Program at no charge. Presenter has requested an LCD and Large White Dry-Erase Board in both rooms.

CEUs:

Deka Oliver has approved CEUs for EIC/IIC; I have approved CEUs for RID.

We will use sign-in sheets and one workshop evaluation.

Catering for Saturday Luncheon:

Matt Krueger, “Deaf Chef:

Luncheon, Buffet Style “All-American” – approx \$1,500

\$100 deposit (non-refundable) must be paid ASAP

50% of total cost due on September 19th

100% of total cost (less \$100 deposit) due on October 1st

Sponsor Letters sent to INTrac, Sorenson, and CACVRS to assist with catering costs

IUPUI Non-Contract Catering Fee: \$300, required by IUPUI for using an outside caterer that

is donating the entire meal. We are charging \$15/person for lunch but IUPUI does not allow it. IUPUI is requesting a letter from the Caterer verifying that the entire luncheon is FREE.
**I need to see if we can rent linens from IUPUI, and request large trash cans in the room since WE will be responsible for clean-up

Conference Support Staff:

Chair, Lisa Harmon
Email sent to ITP Directors at Bethel, Goshen, IUPUI and Vincennes ASL Program.
No response from students so far.

Entertainment/Decorations:

Darin Turner and Scotty Zwicker will be providing entertainment on Friday night and Saturday Luncheon. We will need to pay for costume rental and luncheon for both. Location for Friday night is tentatively reserved at GIDC. Cost is \$100 to rent the space plus a \$100 refundable deposit. We CAN still charge \$5-\$7/person at the door. Deposit will be refunded in full if WE clean up after ourselves. Another option is at the Marriott.*

Exhibitors:

Chair, Laurie Cocks
Letters sent to 20 potential vendors
Tables, table cloths/skirts and chairs provided by IUPUI; we are charging exhibitors

Food/Beverages:

We will need to provide snacks for breaks on Saturday (chips, peanuts, crackers, cookies, bottled water, coffee, soda pop). Hopefully we will get money donated from a sponsor and can buy most of the food at Sam's Club. Or each Board Member can donate one item to cover those expenses. We also need the coffee pot and a few coolers.

Lodging: Marriott Courtyard at the Capital *Friday Night – Reception

321 N. Senate One meeting room available
Indianapolis, IN (1,000 sq. ft.) for Reception
317-405-6093, Laura Baird Appetizers/Cash Bar optional
Room Rate: \$99/single; \$119/double Room Rental: \$
Fri Block: 50 rooms/Sat Block: 20 rooms – Total 70 rooms reserved; expected to sell 63 or ICRID will be responsible for cost of the remaining rooms. No signed contract yet.

Interpreters:

Chair, Felisa Wilson – No report

Printing:

The first mailing was approx. \$250 for copies and postage for Registration Forms
The second mailing will be somewhat less since we are sending postcards at a lower postage rate.
More printing costs anticipated to make copies for the Program Book.

Program Book:

Chair, Kristina Riley – No report
**The Sponsor forms that I sent out also included program book advertisement info

Registration:

Chair, Sherri McGannon; assisted by Nancy Young
Nancy is willing to work with Sherri in terms of all the details of coordinating the Registration process on-site. All registrations are being mailed to me, and we currently have received five (5) early-bird registrations.

Sponsors:

Chair, Beth Quarles – No report
**I sent Sponsor letters to Sorenson VRS Indy, CAC, CSDVRS (No), INTrac, IAD, DCS, BSU, Butler, Bethel, Goshen, IUPUI (Yes), and VU ASL Program-Indy (No)

Supplies:

Program book folders
Card stock
Name tags

Dry-Erase Markers

- q. Using Taylor Hall's lecture hall (formerly University College)
 - r. Parking is paid at \$3.00 (IUPUI ASL Program is paying half the parking), but will potentially be free on Saturday due to non-staffed gates
 - s. IUPUI needs to approve caterer
 - t. Judy Cain questions the payment policy for caterer and the cost of caterer. Currently stands at \$30.00 per person with Matt Kruger, whereas IUPUI catering service averages \$9.00 per person
 - u. Tentative reservation at GIDC for masquerade ball / reception
 - v. Marriott Courtyard at the Capitol will provide buffet for cost per person plus cash bar
 - w. Preference would be to host the reception at the hotel close to IUPUI
2. **ASR** – Members-at-Large – Laurie Cocks, chair
- a. Theme – “Inspire the Desire!”
 - i. Decorations: inspirational quotes
 - ii. Information on becoming certified
 - b. Where – Logansport Fairgrounds Community Center confirmed as of now
 - i. Cost: \$150.00
 - ii. Judy expressed concern that location amenities would not be conducive to a retreat-style weekend
 - iii. Ronda and Randy affirm Judy's concern
 - c. When – March 20-21, 2009
 - d. Meal cost estimate: \$350.00, excluding paper goods and breakfast
 - i. Working on donation of breakfast for Saturday morning
 - a. Lunch: pulled pork, chicken sandwiches, side dishes
 - e. Workshop presenters currently in process of being booked
 - f. Fort Wayne Deaf community members interested in providing Friday night activities
3. **Awards & Scholarships** – Dave Calvert, chair (board liaison – Judy Cain)
- a. Three nominations for member-of-the-year have been received so far. They are:
 - i. Evelyn Thompson
 - ii. Randy Nicolai
 - iii. Amanda Mueller
 - iv. Voting will continue until midnight, September 30, 2008. The information will be posted on the website.
 - v. Committee had meeting this week and discussed having Lester Stanfill award
 - b. ICRID board awards
 - i. President's award is currently under consideration
 - ii. Board discussed who will receive the 2008 ICRID Board Awards
4. **Bylaws** – Antonette Needham chair (board liaison – Kristina Riley)
- a. No Report
5. **DHHS Liaison report** – Judy Cain
- a. Carrie announced that DHHS has lost their RID CMP sponsorship status
6. **Educational Interpreter Advocacy** – Patti Wolff & Felisa Wilson co-chairs
- a. No Report
7. **Fundraising** – Vacant, chair (board liaison – Ronda Bilz)
- a. The board is seeking to fill this position as soon as possible.
8. **IAD** – Jennifer Kutcka
- a. NAD conference in New Orleans
 - b. Deaf Community Cultural/Center & Town Hall- Aug 9th (Richmond), 16th (Indianapolis, 23rd (Elkhart) and Sept 20th (Pendleton) and Oct 5th (Evansville)
 - c. Michiana Deaf Club- 30th Anniversary on Aug. 23rd (ICRID and IAD came)
 - d. Rosa Lee Show Nov 6th-11th TBA locations (flyer)

- e DBC (Deaf Bilingual Coalition) in Wisconsin in June
- f Biennial Conference in Fort Wayne (possible in April 2009)
- g New Year's Eve (Black Tie Charity Ball at Mavis Art & Event Center) proceeds goes to Deaf Youth Program
- h Sept 27th- Celebrate International ASL day
- i Highlights for NAD conference:

"Let the Good Times Roll!"

Sunday, July 6th-

8am-3pm Council of Representative I (First day for all of the delegates to be together and the informational meeting was explained by NAD President Bobbie Scoggins by including the approval of standing rules, as well as review of procedures and by laws.)

7pm-9pm Council of Representative II (Board gave regional reports summarizing the highlights from the past two years).

9pm-10pm Regional Caucuses (Region II-Jack Cooper and Lindsey Darnell Jr. took over the meeting to recap the day and asked for any concerns/questions).

*This day was special because it was Jennifer's 35th birthday

Monday, July 7th-

8am-11:30am General Forum Session I (NAD President Bobbie Scoggins shared highlights from the past two years and motions will be proposed and reviewed).

1:30pm-4pm General Forum Session II & Council of Representatives Session I (open to all NAD members and delegates to vote on the 30 motions; most of these had been submitted prior to conference but we are following 2004 bylaws so for 2008, 2 new motions were added in 2006 and by law referred to 2008 as 4 motions were added; A= Misson, B= Vision, C=Value. Most of the proposals are regarding about many topics-including captioning, ASL, outreach and others).

4pm-5pm Regional Caucuses

7:30pm-9:30pm Welcome/Opening Ceremony (Kicked off with performances, rousing speeches and presentation of awards recognizing the accomplished Deaf performers Bernard Bragg & Phyllis French and reigning Miss Deaf America, Chelsea Tobin along with two musical performers; Paul William Ellis and Evon Black. President Bobbie Scoggins reflected on the history of NAD and its work preserving, protecting and promoting ASL since 1880. She said that the Deaf community continues to face challenges and urged Deaf people to put aside their differences and work together to promote ASL as a human right).

Tuesday, July 8th-

8am-11:30am Council of Representatives Session II (each regionals discussed the top 30 motions to 20 motions which was not ready by the secretary of NAD "Steering committee" so we were able to feel the vibe on what the delegates were going to vote on as some spoke out about the pros and cons of the various proposals).

1:30-4pm Council of Representative Session III

4pm-5pm Regional Caucuses

8pm-10pm Miss Deaf America (Miss Deaf Maryland, Michelle Lapidés)

Friday, July 11th-

8am-10am Council of Representatives Session IV (elections for new NAD officers and Regional board plus donations over \$55,131.00-unofficial report) (52 years since Fulton I, Merv Garrison the only survivor drank wine in front of NAD members in honor of the 7 members- 6 passed away. Of course, the wine didn't taste well...) (New Officers; President Bobbie Scoggins, Vice-President Chris Wagner, Secretary Linda Null and Treasurer Ronald Sutcliffe)

4pm-5pm Regional Caucuses

(IAD President Bea Pfaff, Senior Delegate Jennifer Kutcka and Junior Delegate Andy Leffler appreciate IAD's support for letting them experience the 2008 NAD conference "Let the Good Times Roll!")

*Submitted by Jennifer Kutcka

9. **ICRID Historical** – Judy Cain, chair
 - a Working on process for interviewing important figures in ICRID history
 - b Will meet in the ICRID office to start organizing and compiling the history and files
10. **Membership** – Randy Nicolai, chair
 - a 238 individual members
 - b Lapsed - 10 as of 3/08; 52 as of 10/07; 6 as of 3/07; 17 as of 10/06
 - c 3 organizational members; 4 lapsed
 - d Update on Microsoft Access program for membership data (placeholder)
11. **Newsletter** – Laura Leffler, chair (board liaison – Greg Gantt)
 - a No Report
12. **PDC** – Amanda Mueller, chair (board liaison – Carrie Westhoelter)
 - a ICRID Reads for September has 17 paying participants, which has brought in \$250.00
 - b Future ICRID Reads are planned as well
13. **Satellite reports** –
 - a **South Bend** – Angela Myers (board liaison – Lisa Harmon)
 - i No Report
 - b **Fort Wayne** – George Clark (board liaison – Laurie Cocks)
 - i No Report
 - c **Evansville** – Sherri McGannon (board liaison – Ronda Bilz)
 - i No Report
14. **Super Site report** –
 - a Bethel – Angela Myers (board liaison-Lisa Harmon)
 - i No Report
 - b Indianapolis – Judy Cain
 - i We should have a new LTA soon
 - ii Sunset on CI and CT in December; after that only NIC and other specialization area tests will be offered (SC:L, OIC, CDI, etc)
15. **Ways & Means** – Keith Westhoelter, chair (board liaison – Ronda Bilz)
 - a The 2008-2009 budget has been completed.
 - b The committee is reviewing the board travel reimbursement policy. Comments from other chapters were solicited and will be considered.
 - c Fiscal year 2006-2007 and 2007-2008 reports are being compiled in cooperation with the treasurer.
16. **Website** – Vonda Templeton, chair (board liaison – Ronda Bilz)
 - a Dalonda Young is currently still updating the website for us. Attempts to contact Vonda have been unsuccessful thus far.
17. **Student Liaison** – (board liaison – Kristina Riley)
 - a Goshen – Vacant
 - i Appointing two student reps for this year: Lynda McChesney and Melissa Avery
 - ii The job description has been forwarded to those students
 - b Bethel – Vacant
 - i No report
 - c IUPUI – Vacant
 - i Beth Alexander has been invited to be a student representative. She will let us know as soon as she can.

OLD Business

1. **Technology boxes** (placeholder)
2. **Statewide mentoring services/group** (placeholder)
3. **Deaf Community Cultural Center** (DCCC, placeholder)

4. **Interpreters for ICRID board meeting** (placeholder)
 - a Requested interpreters for today's meeting from DCS, they were unable to fulfill the request
 - i Feedback from the community is simply that many interpreters are unwilling to work the meeting
 - ii This problem seems to be prolific throughout RID chapters
5. **Travel reimbursement policy** – under review by the Ways and Means committee
 - a Randy indicated that current reimbursement is \$0.28 per mile
 - b Ronda notes that most state chapters do not have a travel reimbursement policy
 - c Carrie Westhoelter volunteered to follow-up with DCS concerning hosting meetings at their offices and opening up all the Distance Learning links to open up the meetings and reduce travel burden on board members and membership wishing to attend
6. **Board Training** – Judy Cain & Dave Calvert will provide training at the close of this meeting.
7. **Display board pictures**
 - a Planned for conference

NEW Business:

1. **ICRID shirts**
 - a Ronda will make an order for ICRID shirts for those board members who do not have shirts
2. **Educational Interpreter Task Force update**
 - a Judy gave an update of the Task Force and the Educational Interpreter Rule
3. **Greg Gantt submitted resignation from the board in writing**
 - a Robin Reed has agreed to complete his term, which ends fall 2009
 - i Board has accepted Robin Reid as Member-at-Large (MAL 2).

Announcements:

Meeting adjourned at 11:26 p.m.

*Communication Policy for ALL
Board meetings...*

All board members are encouraged to participate in the language of **THEIR** choice – Spoken English or ASL. No one will be forced to communicate in one or the other. We provide interpreters for meetings so that **ALL** members can participate at their comfort level. We understand that we have student members and Deaf members who are at varying communication levels and styles. We will accommodate all levels of communication skill and model best practices of interpreting