

ICRID Board Meeting Minutes – (Evansville)
Connections Deaf Center, 417 N Weinbach, Suite 107, Evansville, IN
August 9, 2008 – 9:00 a.m. CST

Welcome & Introductions – Attendance ---> Ronda Bilz, Carrie Westhoelter, Kristina Riley, Randy Nicolai, Laurie Cocks, Lisa Harmon, Judy Cain

Interpreters: Sara Barnett, Laurie Cocks

Visitors: Dave Calvert, Beth Quarles, Vonda Templeton, Nancy Perry, Kim Kirkpatrick

Called to Order – Ronda called the meeting to order at 9:24 am.

Minutes – May 2008, June 2008

M08.08.01 – Carrie Westhoelter, Judy Cain seconded.

Move to approve May 2008 Minutes as corrected. Passed

M08.08.02 – Lisa Harmon, Judy Cain seconded.

Move to approve June 2008 Minutes as corrected. Passed

Treasurer’s Report – (June, July, 2008)

Checking account activity – according to the bank statement

	June	July	
Beginning balance	\$ 5,528.75	\$ 6,043.78	
Total outflow	\$ 774.97	\$ 770.77	
Total Income	\$ 1,290.00	\$ 183.80	
Ending Balance	\$ 6,043.78	\$ 5,456.81	
Savings	\$ 1,003.84	\$ 1,003.96	
Marvin Marshall fund	\$ 1,843.99	\$ 1,844.22	Koda
fund	\$		

Update on filing with Secretary of State – certificates were received and filed on May 16, 2008. Next renewal will be in November.

Motions

M08.08.01 – Carrie Westhoelter, Judy Cain seconded.

Move to approve May 2008 Minutes as corrected. Passed

M08.08.02 – Lisa Harmon, Judy Cain seconded.

Move to approve June 2008 Minutes as corrected. Passed

Reports – Committee and others

1. **2008 Annual Conference** – Carrie Westhoelter, chair

- a Change of Date – October 17-18th
- b Registration Form – different than what was advertised in the newsletter
- c Location/Hotel – TBD
- d Entertainment secured
- e Projected Budget

2. **ASR** – Members-at-Large – Laurie Cocks, chair

- a No Report

3. **Awards & Scholarships** – Dave Calvert, chair (board liaison – Judy Cain)

- a The committee is beginning to explore the possibility of adding a new award to the annual awards given.
- b The committee urges us to begin thinking about Board Award recipients as well as member-of-the-year.
- c The Marvin Marshall Spring Scholarship candidate is Emily Iehle.
- d Nominations for Member-of-The-Year need to be submitted by August 31, 2008. Dave needs at least one week to get awards done.

- e Region III is planning to add an award for the Outstanding Educational Interpreter. The committee is looking into adding a similar award for our chapter.
- 4. **Bylaws** – Antonette Needham chair (board liaison – Kristina Riley)
 - a No report
- 5. **DHHS Liaison report** – Judy Cain
 - a Jim Van Manen has resigned as of August 8th after several years as Deputy Director of DHHS.
 - b Unsure of the configuration of DHHS after this point.
 - c Rhonda Marcum wants to re-establish the Board of Interpreter Standards (BIS). The ICRID Board needs to have a representative on the BIS when it is up and running again to help keep us informed as to changes and updates. Carrie and Dave have submitted letters of interest in being on the BIS.
- 6. **Educational Interpreter Advocacy** – Patti Wolff & Felisa Wilson co-chairs
 - a New IEIS (Interpreters in Educational and Instructional Settings) member section Yahoo group – IEISMS_subscribe@yahoo.com to join, for Educational Interpreters
- 7. **Fundraising** – Vacant, chair (board liaison – Ronda Bilz)
 - a The board is seeking to fill this position as soon as possible.
 - b Beth Quarles advised that hospital foundations and auxiliaries will often print items such as newsletters for non-profit organizations for free, as well as offer facilities for workshops and meetings. The board will investigate this possibility further.
 - c Beth was asked about her interest in the chair position for this committee. She will consider and get back with us.
- 8. **IAD** – Jennifer Kutcka
 - a No report
- 9. **ICRID Historical** – Judy Cain, chair
 - a Renewed attempts to contact Gene Bruce, past ICRID President, in Evansville have been unsuccessful. He left the presidency with several boxes of ICRID files and belongings. We have been trying to recover these items for many years.
 - b We will be receiving several boxes of ICRID materials that Tess Marshall has been holding for several years - left to us from Marvin
 - c An article will be ready for the next issue of the newsletter (Nov/Dec) updating the membership about the Historical committee
 - d Beginning plans for the 40th Anniversary of ICRID for the 2009 Annual Conference
- 10. **Membership** – Randy Nicolai, chair
 - a **235** individual members
 - b Lapsed - **10** as of 3/08; **52** as of 10/07; **6** as of 3/07; **17** as of 10/06
 - c **3** organizational members; **4** lapsed
 - d Update on Microsoft Access program for membership data - placeholder
- 11. **Newsletter** – Laura Leffler, chair (board liaison – Greg Gantt)
 - a The deadline for the October/November newsletter is September 15th.
 - b The possibility of an electronic rather than the paper newsletter was discussed. Kristina will follow up with Laura to discuss the logistics and timeline.
 - c At Region III conference, Carrie reported that OCRID and WisRID are using a service called 'Constant Contact' to issue their newsletter online. Organization membership is \$130 yearly. The website is www.constantcontact.com and will be referred to Laura and Newsletter committee for further consideration.
 - d Laurie Cocks proposed a higher membership fee for those who still wish to receive a paper newsletter to offset the cost of postage.
- 12. **PDC** – Amanda Mueller, chair (board liaison – Carrie Westhoelter)
 - a C & C presenting August 9th in Evansville, IN.
 - b DE/EI RID CEUs approved in June.
 - c ICRID Reads program is being set up in various parts of the state. Evansville is interested in being a host city.
- 13. **Satellite reports** –

- a **South Bend** – Angela Myers (board liaison – Lisa Harmon)
 - i Angela would like to know what dates ICRID is planning on coming to South Bend. She has sent us a few dates that are available but has not received a confirmed date yet. Their calendar is filling up fast.
 - ii Fall Semester will be starting soon.
 - iii Ronda will follow up with Angela.
 - b **Fort Wayne** – George Clark (board liaison – Laurie Cocks)
 - i LBD (League for the Blind & Disabled) and DuPont Hospital are collaborating with local interpreters to create program for interpreter training in the medical/healthcare setting
 - ♦ Programs will be modeled after those at College of St. Catherine and NCIEC
 - ♦ Plan is to establish curriculum aimed at specific skill set
 - ii Newly-certified NIC
 - ✍ Kristin Gingrich
 - ✍ Shanna Vasquez
 - c **Evansville** – Sherri McGannon (board liaison – Ronda Bilz)
 - i No Report
14. **Super Site report** –
- a Bethel – Angela Myers (board liaison-Lisa Harmon)
 - i No report
 - b Southport – Judy Cain
 - i Reported last month that the move was in process -- now complete
 - ii Located at Ben Davis High School - 1200 N. Girls School Rd. Indianapolis, IN 46214
 - iii Contact information remains the same
 - iv We are actively recruiting more LTAs to lighten the load and allow for more tests to be offered
15. **Ways & Means** – Keith Westhoelter, chair (board liaison – Greg Gantt)
- a Committee will meet and prepare the 2008-2009 budget before the next board meeting.
 - b The committee also will need to work with the treasurer on completing the reports for fiscal years 2006-2007 and 2007-2008 before the 2008 annual meeting in October.
 - c The committee needs to investigate CPA services for non-profits. Beth Quarles said she believes there is a group that provides low or no cost services to non-profits.
16. **Website** – Vonda Templeton, chair (board liaison – Ronda Bilz)
- a Vonda is now able to take the webmaster position, but prefers to work with others, rather than do it alone. Laurie suggested contacting Kim Drake for her help because she already operates her own website.
 - b Lynn Frye is still interested in taking over the Webmaster position, provided ICRID acquires the necessary software that she can learn to navigate. ICRID does not have its own copy of FrontPage, which is the current software. Vonda believes that non-profits are not required to have a copy licensed to them, but can use a copy licensed to a member of the organization. She will verify the information and let us know.
 - c Dalonda Young is continuing to update the website (using her own software) for us as needed until we can resolve the software issue so that Lynn can take over.
17. **Student Liaison** – (board liaison – Kristina Riley)
- a Goshen – Vacant
 - i No report
 - b Bethel – Vacant
 - i No report
 - c IUPUI – Amanda Russell
 - i No report

OLD Business

1. **Technology boxes** (placeholder)
2. **EI Task Force update**

- a The Department of Education (DOE) is currently reviewing the proposed new Rule and is investigating how it can be best implemented. The next meeting is August 18, 2008
- 3. **Statewide mentoring services/group** (placeholder)
- 4. **Deaf Community Cultural Center** (DCCC, placeholder)
- 5. **Interpreters for ICRID board meeting** (placeholder) – Ronda will request interpreters from DCS for the remaining 2008 board meetings.
- 6. **Travel reimbursement policy** (placeholder) – referred to the Ways and Means committee. Ronda will ask other chapters about their policies and report at the next meeting.
- 7. **Board Training** (placeholder) – Dave and Judy will present the training at the September 13 board meeting.
- 8. **Display board pictures** (placeholder)
- 9. **Sam’s Club Membership expired April 2007** (placeholder)

NEW Business:

- 1. Online membership and services payments – referred to Ways and Means and Website committees

2. Region III Report – Carrie Westhoelter

Since we last met in Milwaukee at the 2006 Region III Conference, the ICRID Board has a brand new face! Our Annual Conference and Business Meeting were held in Indianapolis, Indiana during the weekend of November 16-17, 2007. At the Business Meeting, a new board was elected. The 2008-2009 ICRID Board is now President Ronda Jo Bilz, CI & CT, Vice President Carrie Westhoelter, CI & CT, Secretary Kristina Riley, CI, Treasurer Randy Nicolai, CI & CT, Members-at Large Felisa Wilson, CI, Greg Gantt, Lisa Harmon, CI & CT, and Laurie Cocks, IAD Representative Jennifer Kutcka, and Past President Judy Cain, CI.

The Board has also recruited new and current members to chair some of our existing committees. The PDC, Newsletter, Ways & Means, and Website are now revitalized with new leadership and fresh ideas. The ICRID newsletter is a bimonthly publication and will now be mailed out on the even months instead of the odd months. Also, the new membership cycle has changed to coincide with the ICRID (and RID) fiscal year. The new cycle will begin on July 1st instead of November 1st.

Our current membership is 226 members strong and growing. The Board is branching out to the entire state to include interpreters from rural areas by taking our meetings on the road whenever possible. The next ICRID Board meeting will be in Evansville on August 9th from 9:00am-12:00pm, followed by a workshop presented by two of our past presidents, Judy Cain and Dave Calvert, from 1:00-4:00pm. We are reaching out and providing necessary training to educational interpreters across the state.

Respectfully submitted,

Carrie Westhoelter, CI, CT
ICRID Vice President

ICRID’s Annual Conference and Business Meeting – “Join the ICRID Campaign: Vote for Excellence!” will be in Indianapolis on **October 17-18, 2008**. Check www.icrid.org for details about this and other events and opportunities.

- 3. Yahoo Groups moderator – add Ronda as a moderator
- 4. Yahoo Groups for membership database – President’s article in next newsletter
- 5. Monthly meetings – reduce from 10/year to 6/year or quarterly?
 - a. Members have stated they would be interested in board positions if there were not so many meetings required.
 - b. This requires a bylaws change. Ronda will discuss with Judith how to proceed.

Announcements:

1. Dave reminded us that the National RID Conference will be back to Region III in 2013 and asked the board about their interest in submitting a proposal for Indianapolis to host. All board agreed we do want to submit a proposal, and Dave and Judy offered to prepare one for us and bring to the board.

Meeting adjourned at 12: 14 pm.

Communication Policy for ALL board meetings...

All board members are encouraged to participate in the language of **THEIR** choice – Spoken English or ASL. No one will be forced to communicate in one or the other. We provide interpreters for meetings so that **ALL** members can participate at their comfort level. We understand that we have student members and Deaf members who are at varying communication levels and styles. We will accommodate all levels of communication skill and model best practices of interpreting.