

**ICRID Board Meeting Minutes – (ICRID office)**  
April 12, 2008 – 9:00am

**Welcome & Introductions – Attendance** ---> Ronda Bilz, Randy Nicolai, Felisa Wilson (by phone), Laurie Cocks (by phone), Judy Cain, Jennifer Kutcka (by phone), Mary Beth Fowler, Interpreters: Nichol Kirby. Visitors: Zach Evans, Anna Seney, Dave Calvert

**Called to Order** – Ronda called the meeting to order at 9:20.

**Minutes** – March 2008

**M08.04.01** – Judy Cain, Randy Nicolai seconded.

**Move to approve March 2008 Minutes as corrected.** passed

**M08.04.02** – Judy Cain, Mary Fowler seconded.

**Move to approve March 2008 Special Budget Meeting Minutes as corrected.** passed

**Treasurer’s Report** – (March 2008)

Checking account activity – according to the bank statement

Beginning balance	\$ 2,524.83
Total outflow	\$ 1,195.11
Total Income	\$ 6,088.75
Ending Balance	\$ 7,418.47
Savings	\$ 1,003.48
Marvin Marshall fund	\$ 1,843.32
Koda fund	\$

A virus has been attacking the Treasurer’s computer so the report is based on the bank statement

All paperwork has been filed with Indiana Department of Revenue --> 3-25-08

Annual reports

Affidavit for reinstatement

Responsible officer correction form

Once the certificates are returned, Randy will re-file with the Secretary of State

**Motions**

**M08.04.01** – Judy Cain, Randy Nicolai seconded.

**Move to approve March 2008 Minutes as corrected.** Passed

**M08.04.02** – Judy Cain, Mary Fowler seconded.

**Move to approve March 2008 Special Budget Meeting Minutes as corrected.** Passed

**M08.04.03** – Dave Calvert, Judy Cain seconded.

**Move to sponsor the DE/EI Conference at the Bronze level (\$100).** Passed

**M08.04.04** – Randy Nicolai, Dave Calvert seconded.

**Move to reserve two (2) tables for the PTCO Day (\$40).** Passed

**M08.04.05** – Randy Nicolai, Felisa Wilson seconded.

**Move to sponsor Codapolis Conference (\$25).** Passed

**M08.04.06** – Randy Nicolai, Judy Cain seconded.

**Move to sponsor the Region III Conference at the Bronze level (\$100) and purchase a half page ad for (\$150).** Passed

**Reports – Committee and others**

1. **2007 Annual Conference** – Carrie Westhoelter, chair

a Carrie is working on filling her committee

2. **ASR** – Members-at-Large – Laurie Cocks, chair

a No report

3. **Awards & Scholarships** – Dave Calvert, chair (board liaison – Judy Cain)

- a No report
- 4. **Bylaws** – Antonette Needham chair (board liaison – Kristina Riley)
  - a No report
- 5. **DHHS Liaison report** – Judy Cain
  - a No report
- 6. **Educational Interpreter Advocacy** – Patti Wolff & Felisa Wilson co-chairs
  - a No report
- 7. **Fundraising** – Vacant, chair (board liaison – Ronda Bilz)
  - a No report
- 8. **IAD** – Jennifer Kutcka
  - a No report
- 9. **ICRID Historical** – Judy Cain, chair
  - a No report
- 10. **Membership** – Randy Nicolai, chair
  - a **228** individual members
  - b **3** organizational members; **3** lapsed
  - c **54** lapsed as of 10/07; **6** lapsed as of 3/07; **17** lapsed as of 10/06; **6** lapsed as of 3/06
- 11. **Newsletter** – Laura Leffler, chair (board liaison – Greg Gantt )
  - a No report
- 12. **PDC** – Amanda Mueller, chair (board liaison – Carrie Westhoelter)
  - a See PDC committee meeting minutes
  - b Answer questions for committee from minutes
- 13. **Satellite reports** –
  - a **South Bend** – Angela Myers (board liaison – Lisa Harmon)
    - i Angela has expressed desire for us to bring our board meeting to Bethel in the fall (September).
  - b **Fort Wayne** – George Clark (board liaison – Laurie Cocks)
    - i Sorenson center in Ft. Wayne is growing
    - ii **The League for the Blind and Disabled (LBD)** – hired new full time interpreter scheduler (previously part-time)
    - iii **LBD** – posted position for director of DeafLink
    - iv Congratulations go to Ft Wayne area interpreter, Laura Scheele for passing NIC Advanced
  - c **Evansville** – Sherri McGannon (board liaison – Ronda Bilz)
    - i Sarah Williams, ECU ITP intern at Connections Deaf Center in Evansville, e-mailed regarding having workshops in their area. Forwarded to PDC committee to begin planning.
- 14. **Super Site report** –
  - a Bethel – Angela Myers (board liaison-Lisa Harmon)
    - i No report
  - b Southport – Judy Cain
    - i No report
- 15. **Ways & Means** – Keith Westhoelter, chair (board liaison – Greg Gantt)
  - a No report
- 16. **Website** – Lynn Frye, chair (board liaison – Ronda Bilz)
  - a We received an email from ORI.net about their upgraded email server. It only applies if you use Outlook or Outlook express for your email.
  - b Bulletin Board section –
    - i carpooling for workshop,
    - ii hotel sharing information
    - iii Workshop weekend hosts (in the area of location)
- 17. **Student Liaison** – (board liaison – Kristina Riley)
  - a Goshen – Mary Beth Fowler
    - i Goshen is reporting the success of its spring events.
      - ✍ Peter Cook’s performance that was held on March 7 was a big success. Over 300 people attended.



- i. Dates: July 10-13, 2008
      - ii. Deadline: None listed on forms
      - iii. Motion – **M08.04.05** – Randy Nicolai, Felisa Wilson seconded.
    - Move to sponsor Codapolis Conference (\$25).** Passed
  - d. **Region III Conference Sponsor/Ad/Exhibit booth**
    - i. Dates: July 23-26, 2008
    - ii. Deadline: None listed on forms
    - iii. Motion – **M08.04.06** – Randy Nicolai, Judy Cain seconded.
  - Move to sponsor the Region III Conference at the Bronze level (\$100) and purchase a half page ad for (\$150).** Passed
6. **ICRID Website Software** – Dreamweaver or other
  - a. Judy will research possible options with some computer experts
  - b. Randy suggested a meeting be set with the in-coming and outgoing Web-Master, as well as other key players to answer some of the concerns/questions about the web page including:
    - i. Needs assessment
    - ii. Cost comparisons
  - c. This will be referred to the Website committee with directions to report back to the board
7. **Interpreters for ICRID board meetings**
  - a. Dave gave some historical background
    - i. Always had interpreters booked – billed their rate with the option of donating back their pay to the organization
    - ii. Students /mentees could interpret for practice
    - iii. We contracted with Hands On previously, but at times they had difficulty filling the needs each month
  - b. Do we want to have a contract with an agency
  - c. Freelance rate?/Maximum?/Volunteers only?
  - d. List of willing interpreters
8. **Order polo shirts** for new board members
  - a. Felisa Wilson, Laurie Cocks, Jennifer Kutcka, Greg Gantt, Mary Beth Fowler, Lisa Harmon, Kristina Riley, Amanda Russell
  - b. Need to have minimum of 12 for one order
  - c. Ordered from Gould’s Sports Center in LaGrange, IN
9. **Hospitality recognition**
  - a. Do we need a policy?
    - i. Congratulations for certifications
    - ii. Graduates for interpreting programs
    - iii. Condolences – interpreters and immediate family members
  - b. If someone isn’t an ICRID member, how do we get their addresses to congratulate them and/or send a membership form
10. **Deaf Community Cultural Center (DCCC)**
  - a. Next meeting April 19
  - b. Want a facility for Deaf organizations to meet (classrooms, gym, sports facility, conference rooms, offices for organizations)

**NEW Business:**

- 1. **Traveling for board meetings** –
  - a. August in Evansville to coincide with PDC workshop
  - b. October at Bethel – Ronda will check with Angela
- 2. **Board Training** – Dave Calvert & Judy Cain
  - a. Postponed to a later date
- 3. **Silent Auction on line** – ASR items that were left over with expiration dates
  - a. Will take place in May
  - b. Laurie will send out information/advertising for the auction to IDN, Whats’ UP Newsletter,

4. **NAIR** – overstock items free for non-profit organizations
  - a. Mary Fowler will send the board more information
5. Revisit travel reimbursement policy for board members needing to travel to meetings – will be added to May's agenda or discussed through email discussion

**Announcements:**

RID Granted AA Degree Requirement Extension for Hearing Candidates for Certification to June 20, 2009  
Gina Coleman, ASL teacher at Carmel HS, passed away  
DBC will have a skit on May 23<sup>rd</sup> at 6:30 – 9:00 at the Deaf Club, in Gina's honor

**Meeting adjourned at 12:25.**

*Communication Policy for ALL board meetings...*

All board members are encouraged to participate in the language of **THEIR** choice – Spoken English or ASL. No one will be forced to communicate in one or the other. We provide interpreters for meetings so that **ALL** members can participate at their comfort level. We understand that we have student members and Deaf members who are at varying communication levels and styles. We will accommodate all levels of communication skill and model best practices of interpreting.