

ICRID Board Meeting Minutes – (ISD)

April 15, 2006

Welcome & Introductions –

Attendance ---Judy Cain, Kathy Roche, Dalonda Young, Ronda Bilz, Christine Krock, Vera Masters, Josh Garrett, Tracey Stack. **Interpreters:** Tony Myers & IUPUI practicum students – Angie Hout and Melissa Stewart

Called to order - 9:50 A.M.

Minutes – March minutes accepted by board as corrected.

M06.04.01—Kathy Roche; Ronda Bilz seconded.

Move to accept March minutes as corrected. Motion passed.

Treasurer's Report – (March) Kathy will send Dalonda an electronic report later.

Beginning Balance Checking:	\$ 10,459.73
Outflows:	\$ 3,085.07
Incomes:	\$ 6,588.20
Ending Balance:	<u>\$13,962.86</u>
Savings:	\$3,031.39
Marvin Marshall Fund	\$1,283.58
Koda fund	\$ 350.00

ICRID has now established a Debit Card account.

This allows the board to spend ICRID money (not their own personal money and then request a reimbursement) for ICRID purposes.

A double signature (President and Treasurer) to transfer funds is required.

Board approval to spend money is required.

As per the article in the VIEWS regarding our fiscal budget, Kathy is looking into filing a 990-EZ, rather than the cumbersome 990 federal form. ICRID currently meets the financial requirements to submit the EZ forms.

Kathy is currently working with the ASR committee on the recapitulation forms.

The Koda fund will be updated and recorded in the April report.

Motions --

M06.04.01 – Kathy Roche; Ronda Bilz seconded.

March minutes as accepted by board as corrected. Motion passed.

M06.04.02 - Ronda Bilz; Tracey Stack seconded.

Move to amend wording in M06.03.05 to publish school districts and educational interpreters. Motion passed. Move to publish a special edition of the ICRID Newsletter to be sent to all school districts, special education directors and all educational interpreters and offer a one year 1/2 off initial membership to ICRID for all educational interpreters who are not yet members.

M06.04.03 - Kathy Roche; Ronda Bilz seconded.

Move to reserve three tables for ICRID exhibits at the PTCO for \$55.00. Motion passed.

M06.04.04 - Dalonda Young; Vera Masters seconded.

Move to purchase a quarter page advertisement in the National Pageant program book for \$125 to support Brynne Kirklin. Motion passed.

M06.04.05 - Kathy Roche; Tracey Stack seconded.

Move to offer the option to be reimbursed mileage up to the current IRS rate to ICRID board members who travel more than 25 miles one way for any ICRID related business meetings; retroactive to January 2006. Motion passed.

Reports – Committee and others

Annual Conference – (2005 IAD/ICRID joint conference & 2006 Conference) – Nancy Young

Nancy is currently working on recruiting presenters.

Nancy has signed the contract with the hotel in Fort Wayne.
Marriott Hotel, November 17-18, 2006.

The theme is "**Revving Up Your Professional Development: Trade in Your Jalopy for A Hot Rod.**"

Looking at recruiting in-state presenters for at least part of the conference.
Hoping to have a Town Hall meeting/forum to discuss the EIPA test.
Need someone to chair the silent auction and to handle vendors/exhibitors.

ASR – Members-at-Large

We had 200 registrants.

Ronda compiling a hardcopy of ASR committee information and saving it electronically within the yahoo group.

ASR had a rough start but good feedback.

ASR received \$2,000 in donations.

Ronda requests that any paperwork related to the ASR be forwarded to Ronda so all information will be properly filed.

Awards & Scholarships – Dave Calvert

We have one nominee for 2006 Member-of-the-Year.

Bylaws – Judy Cain

No report.

DHHS Liaison report – Judy Cain

The issue previously mentioned has been dealt with satisfactorily.

Educational Interpreter Advocacy – Judy Cain

The board recently approved a motion to produce a special edition Newsletter specifically relating to Educational interpreter issues.

The committee will work with the newsletter editor and the board to put together the special edition.

The committee recently started a Yahoo Group for emails and discussions.

M06.04.02 - Ronda Bilz; Tracey Stack seconded. **Move to amend wording in M06.03.05 to publish school districts and educational interpreters.** Motion passed. Move

to publish a special edition of the ICRID Newsletter to be sent to all school districts, special education directors and all educational interpreters and offer a one year 1/2 off initial membership to ICRID for all educational interpreters who are not yet members.

Postage cost a concern. *Additional expense of \$472 is estimated which is less than \$1.00 per person; the impact will be beneficial.

Fundraising – Dalonda Young

CATIE grant due April 24.

Judy Cain noted the Sport bags at the ASR were huge success with 23 bags sold; \$40 profit.

IAD – Greg Gantt

Next IAD meeting May 6, 2006.

ICRID Historical – Ronda Bilz

Myron Yoder has a collection of rare back issues that need to be copied for our archives.

Membership – Randy Nicolai

152 -- Individual, **3** -- Organizational (3 lapsed),
31 -- Lapsed (October '05), **14** -- Lapsed (March '06), **12** -- Lapsed

(March 05)

Newsletter – Christine Krock

The May/June issue is ready to go to print.

The newsletter committee and the Educational Interpreter Committee will be working on the special edition of the newsletter. Judy would like to see it go out sometime in June or early July.

PDC – Carrie Westhoelter

No Report.

Satellite reports –

South Bend – (Christine) --

- Received a summary of the \$184.00 profit from Elizabeth Beldon workshop.
- Fort Wayne** – (Ronda)
- Marsha Kunasch has resigned from Deaf Link.
 - Contact Marsha to see if she is resigning as ICRID satellite coordinator.

Evansville

- Inactive.
- Ronda has a new possible contact to renew activity.

Super Site report – Judy Cain

Bethel –

- Bethel College RID Test Dates August 2006 & Oct 2006.

Southport –

- We are giving the NIC test and a few CI/CT.
- Currently scheduling in June and beyond.
- We are actively looking for more LTAs to help lighten the testing load. This will allow us to offer the test more often without burning out the current LTAs. If interested, contact Judy.

Ways & Means – Kathy Roche

No Report.

Website – Dalonda Young

- a. A request to list the Committees and Committee Chairs to the website.

Student Liaison –

Goshen – Tracey Stack

- Julie Armstrong will be joining the staff at Goshen College in July as a full time faculty.
- Goshen College will be hosting the ICRID Board for their monthly meeting on September 16th, 2006. We will meet in the morning and then attend the Deaf Festival later that day at the Concord Mall in Goshen.
- Tracey Stack will be graduating soon and will introduce Emily Iehle as her replacement as student liaison.
- Tracey passed her NIC!
- This spring is Goshen College's first ITP graduating class which is 6 students.

Bethel – (Erin Steen)

- No Report.

IUPUI – (Erica Darnell)

- Four graduates this spring.

OLD Business

ICRID Credit card – Debit card

- a. Both Kathy and Judy will be receiving Debit Cards rather than credit cards.
- b. This will allow them to make purchases (pre-approved) directly from the checking account without spending personal monies.

Reinstatement of ICRID with state of Indiana – status

- a. We are now in compliance with the Indiana State Department. Kathy is waiting to receive written confirmation that ICRID is now in compliance.

Yahoo Group information – status

- a. Invitation has been sent to all board members to join.
- b. We will begin using the Yahoo group for email discussions and maybe voting.
- c. Files can be posted and stored on the Yahoo group for easy access by board members.

Office space – status

No change.

Acteva vs PayPal

Paypal trial period for one year.

Free copier

- a. No change.

Little League team – shirts

Need to get sizes.

Educational Interpreter special edition newsletter

The board recently approved a motion to produce a special edition Newsletter specifically relating to Educational interpreter issues.

The committee will work with the newsletter editor and the board to put together the special edition.

NEW Business:

1. Central Indiana Community Foundation Endowment (Presentation began 10:20)

- a. Megan Wiles, President of Legacy Foundation VP of Central Indiana Community Foundation, presented to the board about the possibility of establishing an endowment for ICRID.
- b. Benefits of endowment would be:
 - At CICF, an endowment would require \$10,000. Annually, 5% of the endowment would be available to use.
 - Establish and provide long-term economic stability for ICRID.
 - Provide and sustain financial resources for educational programs and professional growth.
- c. Possible resources: (from families served and/or other interested parties)
 - Life Insurance
 - Securities,
 - Will or Living Trust,
 - Real Property,
 - Business Interest
 - Cash- Individual Monetary gifts

2. PTCO Day

- a. May 7th, 2006.
- b. Tables are \$25 for one and \$40 for two, **\$55 for three.**
- c. We plan on selling t-shirts, sports bags and providing information about ICRID.
- d. **M06.04.03** - Kathy Roche; Ronda Bilz seconded.
Move to reserve three tables for ICRID exhibits at the PTCO for \$55.00. Motion passed.

3. Miss Deaf Indiana

- a. Brynne Kirklin, current Miss Deaf Indiana, wants ICRID to sponsor her in the national pageant in California in June by putting an ad in the program book.
- b. Options include: ads in the program book ranging from \$75 - \$375 depending on size.
- c. **M06.04.04** Dalonda Young; Vera Masters seconds. **Move to purchase a quarter page advertisement in the National Pageant program book for \$125 to support Brynne Kirklin.** Motion passed.

4. Inventory

- a. Please inventory all items.

5. IAD Alternative Representative

- a. Vera requests that Deaf alternates be recruited for the Deaf participants who cannot attend the ICRID board meetings.
- b. Vera encouraged to us to find IAD alternate representatives.

6. Committee Chairs

- a. Any ICRID member can be a committee chair. The Grant committee would welcome a new chair.

7. Optional face to face meetings.

- a. Distance learning options or video cams.
- b. Reimbursement for gas to board members that travel more than 25 miles.

- c. **M06.04.05** - Kathy Roche; Tracey Stack seconded.
Move to offer the option to be reimbursed mileage up to the current IRS rate to ICRID board members who travel more than 25 miles one way for any ICRID related business meetings; retroactive to January 2006.
Motion passed.

8. Misc.

- a. Josh wants to offer a study group. He will be contacting Carrie Westhoelter.
- b. Northwest Indiana workshop for religious music.

Meeting Adjourned 1:44 P.M.

Respectfully submitted,
Dalonda Young