

ICRID Board Meeting Minutes – (Fort Wayne)

October 21, 2006

Welcome & Introductions – Attendance

---> Judy Cain, Nancy Young, Kathy Roche,
Dalonda Young, Ronda Bilz, Vera Masters, Josh Garrett,
Deka Oliver, Emily Iehle. **Interpreter:** Dave Calvert

Called to Order -- 1:15 PM -- Judy Cain, President presiding.

Minutes – **M06.10.01** – Nancy Young, Ronda Bilz seconded.
Move to accept September minutes as corrected. Passed.

Treasurer's Report – (August & September)

Checking account activity -- August

Beginning balance	\$ 3,028.06 -- Regular checking +500 Debit account = \$ 3,528.06
Total outflow	\$ 881.52 -- Regular checking + 26.25 Debit + 3 fee = \$ 881.52
Total Income	\$ 424.00
Ending Balance	\$ 2,570.54 -- Regular checking + 500 Debit account = \$ 3,070.54
Savings	\$ 2,211.76
Marvin Marshall fund	\$ 880.82
Koda fund	\$ 280.09

Checking account activity -- September

Beginning balance	\$ 2,570.54 -- Regular checking + 500 Debit account = \$ 3,070.54
Total outflow	\$ 156.00 -- debit
Total Income	\$ 2,050.00
Ending Balance	\$ 4,461.54 -- Regular checking + 500 debit account = \$ 4,961.54
Savings	\$ 2,212.55
Marvin Marshall fund	\$ 881.17
Koda fund	\$ 280.15

Motions --

M06.10.01 – Nancy Young, Ronda Bilz seconded.

Move to accept September minutes as corrected. Passed.

M06.10.02 -Nancy Young, Ronda Bilz seconded.

Move to have ICRID donate a certificate for \$75.00 to the silent auction to pay for the EIPA written test. Passed.

Reports – Committee and others

Annual Conference – (2006 Conference) – Nancy Young

a. Hotel –

- Nancy and Dalonda met with Erin Miller from the Marriott on October 4th to take a tour of the hotel and finalize details.
- The hotel is very nice and will be a great location for the conference.
- One slight problem is that the break-out rooms are pretty far apart, with three of the rooms in the front of the hotel and the fourth break-out room in the very back of the hotel. Be sure to pack comfortable walking shoes for the conference as there will be a lot of walking back and forth.
- Interpreters need a working room.

b. Presenters –

- Joe Lucas had to cancel as a presenter.
- Angela Myers from Bethel College will replace Joe's time slot. Her workshop is

- titled "Language: It's Phenomenal!" The workshop is also a category 1.
- c. Interpreters –
 - Randy Nicolai has been added to the team of interpreters.
 - Vera will have an interpreter meeting on Thursday evening to finalize plans to answer any questions and any last minute changes.
 - d. Support Staff –
 - Two support staff have backed out, but fortunately we had a waiting list of possible support staff. These individuals have been contacted and have agreed to fill these two slots.
 - e. Exhibitors –
 - We now have a total of seven (7) exhibitors with more expected. They are Sprint, Sorenson, Indiana Deaf Heritage, Goshen College, Northern Indiana Communication Exchange, Deaf & Hard of Hearing Services, and of course ICRID.
 - f. Expense concerns –
 - Hospitality Room – Possibly eliminate from schedule - If Hospitality Room is a go then all Board members are to bring two cases of pop or water and snacks.
 - Breakfast - possibly delete (min \$1,000)
 - g. Sponsors –
 - Current sponsors: Sprint/Relay Indiana, NIDAC, C & C Connection LLC, Sorenson.
 - Waiting on word from the Indiana Youth Institute on a grant. We should know something by November 1st
 - Waiting to hear about -- Indiana Outreach & Training Grant, The League of the Blind and Disabled and the Indiana Deaf/Blind Services Project.
 - In-Kind support - Ben Davis High School
 - **"Helping Hands Boosters"** to support one hour of interpreting services for the conference. Boosters will be listed on the web page, program book and hand cut outs with sponsor name will be posted at conference. Monies can be donated on site!
 - h. Silent Auction –
 - The auction needs a lot more items. Support staff will be at the silent auction to help Ronda keep an eye on the items and to monitor the bidding.
 - **M06.10.02** Nancy Young, Ronda Bilz seconded.
Move to have ICRID donate a certificate for \$75.00 to the silent auction to pay for the EIPA written test. Passed.
 - i. Program Book & Ads –
 - Dalonda has been hard at work on the program book.
 - The deadline to accept advertisements is October 30th. Dalonda will take the program book to Kinko's in Fort Wayne on November 1st for printing.
 - November 6th we will proof the program book one last time and then it will go to print. Dalonda will be bringing the program books with her to Fort Wayne on Nov. 16th, so we will need help making sure all the program books get into the conference folders.
 - Banners to Welcome
 - Poster to Thank Sponsors
 - j. CEUs –
 - Carrie Westhoelter has submitted all the necessary paperwork to RID to get the RID CEUs.
 - Deka Oliver, DHHS, will be at the conference wearing many different hats. Not only is she the IAD representative for ICRID but she will be assisting DHHS with their booth along with answering any and all questions about the

- CEUs.
- k. Registration numbers –
- As of today October 21st, we have received a total of 16 registrations.
 - Dave Calvert, Judy, & Nancy sent out an e-mail over the weekend to all ICRID interpreting friends & colleagues reminding them of the conference and encouraging everyone to register.
 - Hopefully we have lit a fire under some folks and the registrations will come pouring in.
 - Please help us by spreading the word and reminding folks about the conference.
- l. **Reminder to board –**
- Nancy has provided board member names to Erin Miller at the Marriott. However, all board members will need to call the Marriott and make their own reservation.
 - Please arrive at the Marriott on Thursday, Nov. 16th as early as possible please.
 - We will have a lot to do to set up and be ready for Friday morning and we will need all the man or woman power we can get.
 - Each board member needs to bring two cases of bottled water and/or soft drinks and a snack so our hospitality room is well stocked for everyone.

ASR – Members-at-Large

The Handbook is finished and copies for the PPM's will be sent to the Board Members by Ronda.

2007 Planning has begun. The date will be announced in the Annual Conference Program Book.

Awards & Scholarships – Dave Calvert

Awards presented at the Conference will be given as a letter of appreciation to Sprint, Sorenson, FedEx Kinko's, Educational Interpreter Task Force, and a free Newsletter advertisement for one issue.

Mary Riccius, ISD, Southport, JMCC, and Dave Calvert, will be awarded ICRID Board award as a plaque.

Bylaws – Judy Cain

The Bylaws have been changed to reflect the required fiscal year of RID. They will be posted on the website and in the newsletter.

DHHS Liaison report – Judy Cain

Judy asked Jim VanManen about the possibility of changing the wording in the Rule from "certificate" at the state level due to some avoid confusion by some people. There are those IIC or EIC interpreters who are representing themselves as "certified" when in fact they are not nationally certified. Jim indicated that they are indeed "certified" through the state and that there was not much we can do to change that at this point.

Educational Interpreter Advocacy – Judy Cain

The sub-committee (northern group) met and came up with an idea of surveying educational interpreters at the conference for some updated demographic information. This will possibly be distributed at the conference.

Fundraising – Dalonda Young

We are waiting on a last minute grant from the Indiana Youth Institute. Awards will be announced on November 1, 2006.

Reminders were emailed to David Nelson, Director of the League of the Blind and Disabled and DeafLink, George Clark from the Indiana Outreach and Training Grant, and Karen Goehl, Director of the Indiana Deafblind Services Project, concerning previous request for financial support for the 2006 ICRID Annual Conference. Money requested was for

specific workshops and/or interpreters and/or presenter expenses.
Indiana Deafblind Services Project will reimburse us up to \$500 for the Deafblind workshop at the conference. This donation will go toward the two interpreters and one co-presenter. George Clark requested a modified proposal to submit again to the League of the Blind and Disabled Board of Directors. His email was encouraging; he is optimistic about the grant.
George Clark is interested in being Committee Fundraising chair.
ID Badges will be handled by Kathy Roche.

- Possible option as a membership photo ID for new members.

IAD – Deka Oliver
No Report.

ICRID Historical – Ronda Bilz
No Report.

Membership – Randy Nicolai
No Report.

Newsletter – Christine Krock

Will the Educational Interpreter issue become an annual issue? The July/August issue was double the expense of usual letters.

Nov/Dec issue will be mailed out by Oct 25, 2006.

PDC – Carrie Westhoelter

Submitted the paperwork to RID for CEUs for the conference.

ICRID is not financially able to sponsor the workshop @ Bethel College as it is proposed.

Satellite reports –

South Bend – (Christine) No Report

Fort Wayne – (Ronda) No Report

Evansville – (Ronda) Sherri McGannon is liaison for Southern Indiana. She is currently working on becoming certified.

Super Site report – Judy Cain

Bethel – New test dates added.

Southport – LTA information will be given to Ronda and Kathy.

Ways & Means – Kathy Roche

No report

Website – Dalonda Young

Updated information for the Annual Conference is posted. Other information is posted as requested.

As of October 18, 2006 there have been 4946 hits since January 2006.

By 2008, Microsoft FrontPage will be obsolete, necessitating purchase of new software for the web page.

Add PayPal to membership page.

Student Liaison –

Goshen –

- November 9th is the next Coffee Shop.
- The treasurer estimated report from September ICRID workshop. Roughly \$860 intake but waiting for airline receipt. A small loss is expected.

Bethel – We welcome our newest student liaison, Laura Maust to the board.

IUPUI – Waiting for a new representative.

OLD Business

1. Annual Committee Reports – Judy NEEDS ALL committee reports ASAP
2. Copier – no report
3. Office space – no report

4. ID Matters fundraising – Judy will delegate this to Kathy Roche who will take the lead on this.

NEW Business:

ICRID Board Awards for Annual Conference

Announcements:

All board members need to report to Fort Wayne to the conference hotel on Thursday, November 16, 2006.

Meeting closed at 4:15 PM

Communication Policy for ALL board meetings...

All board members are encouraged to participate in the language of **THEIR** choice – Spoken English or ASL. No one will be forced to communicate in one or the other. We provide interpreters for meetings so that **ALL** members can participate at their comfort level. We understand that we have student members and Deaf members who are at varying communication levels and styles. We will accommodate all levels of communication skill and model best practices of interpreting.