

ICRID Annual Business Meeting

Marriott, Fort Wayne, IN

November 17, 2006

Conference Greeting and Announcements - Nancy Young, ICRID Vice-President

Opening Remarks - Kelly Flores, RID Region III Representative

Lighting of the Unity Candle – Support Staff Volunteers: Mary Roberts -Goshen College and Beverly Chasboro-Lansing Community College.

Standing Rules -

AM 06.11.01 Move to approve standing rules as printed. Passed.

Official Quorum - Randy Nicolai - 16 credentialed out of 16 members attending.

Call to Order- Judy Cain, ICRID President, called meeting to order at 7:35 P.M.

State of Organization- President's Report by Judy Cain

Treasurers Report - Kathy Roche

1. Kathy explained that the financial records were updated using Quickbooks software with hard copies printed.
2. The updating of the financial records had been delayed because there had been electronic glitches with acquiring the data. This problem has been resolved.
3. ICRID meets the financial requirements to file 990-EZ. An article in the VIEWS provided guidance for the ICRID board and treasurer on this matter.

Old Business –

1. 2005 ICRID Annual Meeting Minutes - Myron Yoder, Tracey Stack seconded.

AM06.11.02 Move to accept the 2005 Annual Business Meeting minutes as corrected. Passed.

Committee Annual Reports (2006)

Annual Conference –Nancy Young, Chair

For the first time in history the Indiana Association of the Deaf (IAD) and the Indiana Chapter of Registry of Interpreters for the Deaf (ICRID) came together for a joint conference at the Holiday Inn in Richmond, Indiana the weekend of October 13-15, 2005. The theme of the conference was "When Two Become One." There were four co-chairs for this historic conference and they were Tabitha Byrum & Ellen Marshall from IAD and Dave Calvert & Nancy Young from ICRID.

There were 170 attendees at the conference. The conference weekend got underway with two workshops being offered on Thursday evening. Workshops were also offered on Friday & Saturday. We had a total of 12 great presenters. ICRID conducted their business meeting first and it took place on Friday morning. Elections were held and for a two-year terms Judy Cain was elected President, Nancy Young, Vice-president, Dalonda Young as Secretary, and Kathy Roche, Treasurer. Two member-at-large positions were voted on and the new members-at-large are Josh Garrett from Hammond and Vera Masters, Indianapolis.

On Saturday morning, IAD had their business meeting. Beatrice Pfaff was voted in as the new IAD President. Beatrice has been the IAD representative to the ICRID board the last couple of years. ICRID board awards are typically given at our Friday luncheon but this year we held off and presented awards at the Saturday evening banquet. **Member of the Year** went to **Carrie Westhoelter**;

President's Award was given to **Greg Gantt**, and other **ICRID Board Awards** went to **Sorenson VRS, Rebecca Buchan, Judith Carson, Jayne Kercheval, and Stephanie Hirschler**. The **2005 Marvin Marshall Scholarship** recipient was **Tracey Stack**.

The four co-chairs agree that the conference was a huge success and a great time was had by all who attended.

Annual Spring Retreat – Ronda Bilz, Chair

The 25th Annual Spring Retreat was held at Kratzenberg Recreation Center (KRC) at Indiana School for the Deaf on the weekend of March 24-25, 2006 with co-chairs Josh Garrett and Ronda Bilz. The theme was "Thinking Outside the Voice Box" and the weekend offered the following workshops: Non Verbal communication – Donald Tinsley, Introduction to Classifiers – Bobbie Jo Arocho, ASL Mouthing (Speech Lesson) – Beatrice Pfaff, Athletic Sports Language/Signs – Beatrice Pfaff, Using ASL Intonation Effectively

Interpreting – Diane Brentari and Robin Shay, and Having Options – Rebecca Buchan.

198 people attended. Bernie the Blab Jar raised \$36.00 in penalties for speaking and the Silent Auction raised \$198.00. The cost for registration Ranged from: Member – \$45.00, Non-member – \$55.00, Student member – \$25.00, Student non-member – \$35.00

We had several sponsors for the ASR. They included: (\$1750.00 in donations) Sorenson Communications, Sprint, The College of St. Catherine (CATIE Center), First Baptist Church Deaf Ministry, Deaf Services, Inc., Professional Services for the Deaf, IAD, Deaf Connection, Black Oak School for the Deaf, Indiana School for the Deaf, Goshen College, IUPUI, Bethel College, Deaf Youth Sports Festival. This event couldn't have been as successful as it was without their support.

The feedback from presenters and participants was 95% positive. The room assignments needed fine-tuning in the first half of Saturday due to a satisfyingly larger than anticipated registration, but adjustments were quickly and professionally handled. Lunch was delicious, catered by Buca-de-beppos, which turned out to be the most cost effective and very elegant. The bottom line was revenue of \$5568.12.

The 26th ASR is scheduled for April 27th and 28th, 2007, at the Indiana School for the Deaf and will be chaired by Ronda Bilz.

Awards & Scholarships – Submitted by Dave Calvert, chair

In 2006, the ICRID Awards and Scholarship Committee was again evaluating a capable candidate application for the **Marvin Marshall Scholarship**. The committee is pleased to announce that the candidate is **Sheila Yoder**.

President Judy Cain presented David Geeslin with the **President's Award**.

There will be no Lester Stanfill Award given this year.

Josh Garrett, Myron Yoder, Ronda Bilz, Carrie Westhoelter and Dave Calvert are the candidates for the 2006 ICRID Member of the Year Award. **Josh Garrett was awarded the Member of the Year Award**.

Award.

Bylaws – Antonette Needham, chair

The ICRID Bylaws underwent a mail referendum change at the beginning of the year. This was prompted by a motion from the 2005 Annual Conference.

The Bylaws also underwent a mandatory revision as a result of an RID directive that all affiliate chapters' fiscal years are the same as the RID National's. This revision did not require a membership vote. The new bylaws are posted the ICRID website.

Educational Interpreter Concerns – Patti Wolff, Chair

The Educational Interpreter Concerns Committee was established late in 2005 for the purpose of planning for and implementing plans for the Educational Interpreters (EI) across the state. One of the issues of the INSights was specifically devoted to the topic of Educational Interpreting and was mailed to every EI who is registered with DHHS. The response from this newsletter has been extremely positive.

The committee is investigating a variety of workshops for EIs to help work toward certification. More information will follow at later dates. We also want to help educate administrators as well as other school staff as to what the role of an EI truly is.

The **ICRID Educational Interpreter Yahoo** group was established in August with the specific goal of providing a forum for dialogue for EIs. Some are the only EI in the entire district and have no one to bounce ideas off of, so this is a crucial component to raising the bar across the state. Each member has the opportunity to pose questions, receive feedback from a variety of people and develop a sense of unity. If you are interested in joining this group (you don't have to be an EI), send an email to Judy Cain at caininterp@sbcglobal.net and she will send you an invitation to join.

Fundraising –Dalonda Young, Chair

Endowment Fund: In March 2006 Megan Wiles from the Central Indiana Community Foundation talked with the ICRID Board about establishing an endowment fund. Although ICRID is not fiscally able at this time to create a fund it is a long range plan. An endowment is created with donations of cash, securities, or real property. Your gift qualifies for maximum charitable benefit under state and federal law. CICF requires \$10,000 for an endowment (other County Community Foundations only require \$5,000) with 7% interest earned. Once the required amount of cash reserves has been met then ICRID is allowed to use annually 5% of the compounded interest from those investments. Your gift keeps growing and benefiting

the community in perpetuity. This fund would provide ICRID with long term financial stability.

Grant writing: 2006 has been an exceptional challenge. For the ARS we received a grant from The CATIE Center at the College of St. Catherine to fund the interpreter workshop. We were extremely fortunate to have wonderful sponsors which provided ICRID with funding for other workshops. Several grants received for the 2005 Annual Conference were not awarded to ICRID for the 2006 Annual Conference. As of Oct 16 there are two grants still outstanding. Without the support of grants, sponsorships and members it is difficult for ICRID to be financially solvent. If anyone, with grant writing experience, wishes to join this committee, he/she would be warmly welcomed. The work to secure grants is not an easy task and we are always looking for others for additional assistance.

Other Fundraising Opportunities: The ASL Sport Bags were introduced in May at ISD. They have been a hit among our members and friends of ICRID. Picture Badges as a fund raiser are available during the ICRID 2006 Annual Conference.

IAD Representative – Deka Oliver

IAD offers three semesters each year of American Sign Language classes and are doing very well. These classes are open to the public and include a workbook and video, all for a nominal cost. Our Teachers are ASLTA certified and very experienced. This is the major source of income for IAD every year and ASL classes have contributed to strong financial independence for IAD. IAD's website provides information on available resources. Please visit our website: <http://www.indianaassociationdeaf.org>

ICRID Historical – Ronda Bilz

This committee is in the process of compiling information related to past board members and events of ICRID from its inception. This information will be posted on the ICRID website and the goal is to make it available on DVD or other media to be available for future generations.

Membership – Randy Nicolai, Chair

We, the ICRID membership, finally did it! Over the last several years we've tickled the number two or three times. The past October, we stepped into the realm of 200 in number...for a minute. Come November, about one third of us kicked back to relax (or perhaps raced around "like a chicken...") and overlooked the annual renewal. No need to worry as this is our annual hiccup, and most will renew again.

You may have noticed the list of "New Members" on the last couple of issues of the INSights. The list has contained over ten names. As will the next issue. ICRID has experienced an influx of new members over the past several months, many of them educational interpreters. Welcome to the new members! In 2003 ICRID initiated an annual drawing of one name from those members referring someone to become a NEW member. The name drawn receives one year of membership. The person making the referral needs to be a current member of ICRID, and the person being referred can not have been a prior member. An entry into the drawing is made each time a new member gives the name of who "I was referred by...". This year's "I was referred by..." drawing will be a bit more exciting than years past. Instead of only two or three names to draw from, there are seven members' names entered with a couple of having multiple entries. "Let the best man win!" Actually, in this case, let the DRAWN NAME win!

Finally, in case you've wanted to know, here are the numbers that make up ICRID's membership: As of October 31, 2006, ICRID had 208 individual members and 4 current organizational members with 3 that have lapsed. As of November 10, 2006 ICRID has 147 individual and 1 current organizational member with 6 that have lapsed. Below are the numbers to those memberships that lapsed at the end of the past four membership cycles:

Lapsed as of October 2006: 69

Lapsed as of March 2006: 11

Lapsed as of October 2005: 23

Lapsed as of March 2005: 11

Newsletter – Dave Calvert, Chair

The INSights is published and mailed to members six times a year. In January, Dave Calvert took over as editor as Mary Riccius stepped down for the position. The board and the membership deeply thank Mary for the time she served as editor. She brought wonderful changes and additions to the newsletter.

The board voted to publish the first ever topic specific newsletter; the Educational Interpreter focused

INSights was the July/August issue. It was mailed to all Educational Interpreters across the state, the Special Education directors as well as the membership.

The editor requests that members submit articles for publication in the INSights. This newsletter belongs to the memberships and thus should be driven by topics and views of the membership as well as best practices. Please submit articles by the 15th to the even numbered months to terp06@aol.com

Professional Development – Carrie Westhoelter, CI, CT, IIC, Chair

The Certification Maintenance Program (CMP) is alive and well in 2006! This has been another productive year for Deaf Community Services (DCS) with their "Reciprocity through Learning" workshop series. This year, ICRI has sponsored 12 DCS workshops for working interpreters across Central Indiana. We also repeat sponsors for the ICRID Annual Spring Retreat (ASR), Indiana Deaf Educators and Educational Interpreter's Conference, and the ICRID Annual Conference, all wonderful opportunities for students and interpreters to network, learn, and earn CEUs. Here is a breakdown of this year's activities:

Sponsored Workshops – 18

Academic Coursework – 8

Participant Initiated – 2

Independent Studies – 1

I am also pleased to introduce the Professional Development Committee for 2006-2007: Ann Reifel, Director of the ASL Program at Vincennes University, Christine Wood, ASL Specialist at the Indiana School for the Deaf, Julie Armstrong, Associate Professor of the Interpreter Training Program at Goshen College, Josh Garrett, ICRID Board Liaison, and Carrie Westhoelter, CMP Coordinator.

Ways & Means – Kathy Roche, Chair

Purchased Quickbook software for ICRID accounting.

Ways and Means committee scheduled quarterly meetings to begin on the 1st Thursday in March at E. 56th St. in Lawrence, Indiana. This is for an internal audit of the books where a printed copy from the Quickbook software program and the actual bank statements are compared and signed off.

Reinstatement of ICRID with state of Indiana as a 501-3C organization. Kathy began the process in February and has received written confirmation that ICRID is now in compliance.

Message from RID National Office – To be compliant with RID, all Affiliate Chapters Fiscal Year's must be July 1 – June 30th. We will revisit our bylaws to make sure we are in compliance, if not, we will make those changes as mandated by RID.

Both Kathy Roche and Judy Cain received debit Cards rather than credit cards to allow them to make purchases (pre-approved) directly from the checking account without spending personal monies. A double signature (President and Treasurer) to transfer funds is required. Board approval to spend money is required.

Decided to Paypal for a trial period for one year as an online payment for memberships and conference registrations.

Ways & Means Committee is to receive a copy of all budgets for all events before the event so they can verify if the expenses are in line with what is projected.

Website – Dalonda Young, Board liaison

As of January 2006 there have been 4946 hits on the ICRID website and it has been updated with a different theme and a side menu bar for easier access to links. By 2008 Microsoft FrontPage will be obsolete necessitating purchase of new software to the web page.

The Board decided in February to offer the option of paying on line for the ASR and Annual Conference. This has been well received. Calendars with workshops and important events have been added on the workshop page. New links have been added for the Educational Interpreters and the Indiana Outreach and Training Grant.

As always any suggestions and updates are welcome. Please contact Nancy Young ny4iu@aol.com or Dalonda Young Dalonda@kuntrynet.com.

Satellites

South Bend –

- Elizabeth Beldon presented a workshop on Fingerspelling which had a

profit of \$184.00.

- Angela Myers at Bethel College is working on another workshop for May 2007. Workshop attendance continues to grow in numbers. ICRID's continued support in making professional development opportunities available in northern Indiana is appreciated.

Fort Wayne – Ronda Bilz, Board liaison

- The Hoosier Connection presented at Ft. Wayne. Deaflink will no longer be an AWS agency, but is affiliated with the League of the Blind and Disabled beginning in the spring of 2006. David Nelson of The League will oversee of Deaflink. George Clark, a teacher at IPFW, is interested in having ICRID workshops. George was directed to contact Josh Garrett and the PDC committee.
- Marsha Kunasch has resigned from Deaf Link so we will need to follow up to see if she wants to continue to be the ICRID satellite coordinator for the Ft. Wayne area.
- Folks in Ft Wayne will help with conference (donations, etc). There is an interpreter's meeting on September 14th from 5:30-7:30. Judy has requested that a board member volunteer to attend that meeting.
- DeafLink had a special interpreter meeting during which George Clark announced and described their \$200,000 grant. The money is to be dispersed for Deaf Community Awareness and education, to interpreters for training and certification (statewide) and includes mentoring and the lending library. George Clark has established a blog explaining the components of this grant.

Evansville – Ronda Bilz, Board liaison

- Prior to this time, the Evansville satellite position has been inactive. Ronda Bilz contacted Sherri McGannon who agreed to be the Southern Indiana liaison. Sherri is currently working towards her certification.

Student Liaisons

Goshen College ITP – Emily Iehle, Liaison The four year Interpreter Preparation Program at Goshen College is alive and well. Here are a few of the activities from this past year:

- Provided Feed Your Eyes, Mind and Spirit seminars #10 and #11 having Tome Humphries and Dennis Cokely as our guests.
- Hosted the ICRID skill building workshop lead by Carolyn Ressler.
- Continued to offer fall and spring ASL Coffeehouses at the Crossing Café in Goshen, bringing deaf presenters from around the area.
- Saw the number of ASL-English interpreting majors increase to 32 students.
- Added Julie Armstrong to the list of full-time faculty.
- Continued involvement with the Deafblind Community in Chicago and new Indiana chapter by attending meetings and working as SSPs.
- Offered the EIPA written test and performance assessment as requested.
- Attended the JM show in Mishawaka October 5, hosted MJ Olson and Amy Evans from Deaf Community Services Indianapolis November 10.

Bethel College ITP – Laura Maust, Liaison

- The ASL department at Bethel has grown immensely this year with a total of forty students taking ASL I.
- In October, a production of the "J M Show, a Flying hands Production" came to the area and it was a great opportunity for students and teachers alike to socialize and enjoy entertainment while learning more about Deaf Culture.

- New ASL club officers have been elected and have been preparing a variety of activities for ASL students as well as Deaf Community members such as game nights, movie nights, coffeehouses and an upcoming Thanksgiving dinner.
- The ASL club officers are Tonya Coburn, Laura Maust and Katie Sosnicki.
- The Interpreting III class is preparing to leave for their practicum sites which are in various locations around the country.

IUPUI ITP – No Report

Motions 2006

M06.01.01 – Vera Masters; Nancy Young seconded.

Move to accept the November minutes as corrected. Motion passed.

M06.01.02 – Nancy Young; Josh Garrett seconded.

Move to transfer \$1000 from the ICRID account to the IAD/ICRID conference account. Motion passed.

M06.01.03 – Nancy Young; Vera Masters seconded.

Move to encumber funds to sponsor DEAF Network. Motion passed.

M06.01.04 – Kathy Roche; Josh Garrett seconded.

Move to encumber the funds to buy this QuickBooks Premier software for \$289.99 plus \$20 S&H. Motion passed.

M06.02.01 --Kathy Roche; Nancy Young seconded.

Move to accept January minutes as corrected. Motion passed.

M06.02.02 --Nancy Young; Ronda Bilz seconded.

Move that ICRID sponsor 2 workshops September 2006 and March 2007 at Goshen College. Motion passed.

M06.02.03 --Tracey Stack; Ronda Bilz seconded.

Move to purchase 100 sports packs backpacks as a fundraiser. Motion passed.

M06.02.04 --Christine Krock; Kathy Roche seconded.

Move that ICRID be a team sponsor for the Deaf/Coda co-ed 3-4 year old T-ball team for \$300. This will be for the 2006 season. Motion passed.

M06.02.05 --Kathy Roche; Christine Krock seconded.

Move that ICRID encumber a \$10 monthly fee for reconciling online bank statement. Motion tabled.

M06.02.06 --Kathy Roche; no second -- Motion dies.

Move to limit the hourly rate for interpreters for the ICRID board meeting to \$25.

M06.03.01 -- Vera Masters; Dalonda Young seconded (made via email).

Move that ICRID sponsor the 2006 Deaf Educator / Educational Interpreter Conference in the sum of \$1,000. Motion passed.

M06.03.02 -- Kathy Roche; Nancy Young seconded.

February minutes accepted by board as corrected. Motion passed.

M06.03.03 -- Kathy Roche; Nancy Young seconded.

Move to pay for the meals/admission for Indiana interpreters scheduled to work at the NAD Tri State gala; Up to for interpreters @ \$55 per interpreter. Motion passed.

M06.03.04 -- Ronda Bilz; Kathy Roche seconded (made via email).

Move to publish a special edition of the ICRID Newsletter to be sent to all schools in Indiana specifically relating to Educational Interpreters as well as ICRID membership and offer a one year 1/2 off initial membership to ICRID for all educational interpreters who are not yet members. Motion passed.

Rationale: All schools have the potential to have or serve deaf and hard of hearing

students with interpreters and could benefit from this information.

Rationale: Our members deserve access to anything we publish as well.

M06.04.01 – Kathy Roche; Ronda Bilz seconded.

March minutes as accepted by board as corrected. Motion passed.

M06.04.02 - Ronda Bilz; Tracey Stack seconded.

Move to amend wording in M06.03.05 to publish school districts and educational interpreters. Motion passed. New motion reads: Move to publish a special edition of the ICRID Newsletter to be sent to all school districts, special education directors and all educational interpreters and offer a one year 1/2 off initial membership to ICRID for all educational interpreters who are not yet members.

M06.04.03 - Kathy Roche; Ronda Bilz seconded.

Move to reserve three tables for ICRID exhibits at the PTCO for \$55.00. Motion passed.

M06.04.04 - Dalonda Young; Vera Masters seconded.

Move to purchase a quarter page advertisements in the National Pageant program book for \$125 to support Brynne Kirklin. Motion passed.

M06.04.05 - Kathy Roche; Tracey Stack seconded.

Move to offer the option to be reimbursed mileage up to the current IRS rate to ICRID board members who travel more than 25 miles one way for any ICRID related business meetings; retroactive to January 2006. Motion passed.

M06.05.01 – Dalonda Young; Christine Krock seconded. (via email)

Move to pay to OnRamp Indiana the annual domain fee of \$325.

Rationale: The web page is currently past due and OnRamp Indiana has kindly granted us a grace period with the understanding that we will pay no later than May 3, 2006. The web page has been down since April 29, 2006 for non-payment. Paying a quarterly payment would allow us time to decide if we wish to transfer to a different ISP. I have consulted Mapletonics in Goshen, Indiana. For non-profit organizations, the annual fee is \$100 with a \$75 fee for a three year domain registration. There is a one-time transfer fee of \$24.99. Unlocking the domain can be an issue and a complete transfer to a Mapletonics could possibly take up to two months.

M06.05.02 - Josh Garrett; Kathy Roche seconded.

Move to accept April minutes as corrected. Motion passed.

M06.05.03 – Vera Masters; Dave Calvert seconded.

Move that ICRID contribute \$100 toward the \$500 fee for the 501(c)(3) application for InDBA (Indiana Deaf Blind Association). Motion passed.

M06.06.01 – Josh Garrett; Ronda Bilz seconded.

To accept minutes as corrected. Motion passed.

M06.06.02 – Kathy Roche; Ronda Bilz seconded.

Move that we pay up to \$100 to a data recovery service to recover the previous treasurer's electronic financial records. Motion passed.

Discussion – Kathy will receive three bids and present them to board via email and we will go with the lowest bid.

M06.08.01 – Ronda Bilz; Nancy seconded.

Move to accept the June minutes. Motion passed.

M06.08.01 – Ronda Bilz; Ronda Bilz; Kathy Roche seconded

Move to add to membership benefits list the following: "Waived CMP/CEU processing fees for all ICRID members." Motion passed unanimously.

M06.09.01 – Dave Calvert; Amy Cornwell seconded (via email to the board)

Move that an ICRID member, in good standing with the organization and serving in the role as a current ICRID Committee Chairperson, will have his/her registration waived for both the ICRID Annual Spring Retreat (ASR)

and the ICRID Annual Conference events.

Rationale: This incentive serves a two-fold purpose. The first is to recognize and reward the countless volunteer hours served by ICRID Committee Chairpersons and the leadership they provide to the organization. Secondly, this incentive may spark other ICRID members to consider stepping into a chairperson role within the organization. Recognition of dedication is an important role of a non-for-profit organization, such as ICRID. Volunteer leaders should be acknowledged for their hard work and dedication to the organization.

Discussion:

Josh moved to modify wording to say "active committee chair."

Angela Myers questioned if this is an annual reward and for committee co-chairs.

Tracey Stack questioned if this would possibly pay ½ registration fee for annual conference.

Amendment wording added "as a current and active ICRID chair" -- Amendment carries.

Move that an ICRID member, in good standing with the organization and serving in the role as a current and active ICRID Committee Chairperson, will have his/her registration waived for both the ICRID Annual Spring Retreat (ASR) and the ICRID Annual Conference events. Motion passed as amended. This will be in effect after January 2007.

M06.09.02 – Christine Krock, Angela Myers seconded

Move to accept August minutes as corrected. Motion passed.

M06.09.03 – Nancy Young, Josh Garrett seconded.

Move to donate \$150 to Indiana Deaf Heritage in lieu of paying Jim VanManen and David Geeslin for presenting the ICRID 2006 Annual conference. Motion passed.

M06.10.01 – Nancy Young, Ronda Bilz seconded.

Move to accept August minutes as corrected. Motion passed.

M06.10.02 -Nancy Young, Ronda Bilz seconded

Move to have ICRID donate a certificate to the silent auction for \$75.00 to pay for the EIPA written test. Motion passed.

M06.11.01 – Josh Garrett, Nancy Young seconded (via email)

Move that ICRID put a coupon in the 2006 Conference program book which offers \$5.00 discount for any new member who joins during the conference and a \$10.00 discount coupon for future ICRID sponsored workshops.

Motion failed.

Adjourned 8:10 P.M.