

ICRID Board Meeting Minutes

June 18, 2005

Welcome & Introductions – Attendance : Judy Cain, Nancy Young, Laura Leffler, Ayanna Clayton, Christine Krock, Vera Masters, Tony Myers, Dave Calvert, Tracey Stack **Interpreters:** None
Not in Attendance: Kathy Baumann, Randy Nicolai

Judy Cain called the meeting to order at 11:35.

Motions-

M 05.06.01 – “to pass April and May minutes as corrected” made by Christine Krock, seconded by Nancy Young, passed.

Treasurer’s Report – Report postponed in Randy’s absence. June report will be given at August board meeting.

Reports – Committee and others (submit by email prior to meeting)

Annual Conference – Submitted by Nancy Young & Dave Calvert, co-chairs

- A. On Wednesday, June 1st Nancy met with several IAD board members to discuss the contract with the Holiday Inn in Richmond.
- B. Originally Tabitha Byrum had been given a deadline of June 6th for the contract to be signed, but that has now been extended to June 21st.
- C. Dave and Judy were not able to attend this meeting, but Judy did send a list of questions/concerns to the IAD board regarding the contract. The team went through the contract and came up with several more questions.
- D. The conference brochures/flyers are done! Dave had Kinko's do the printing and we have 500 brochures available. Dave has given a large stack of brochures to IAD President, Donald Tinsley, for him to distribute. The brochures will be mailed out to the ICRID membership, ITP's and various other organizations this week. Nancy will bring a handful to the board meeting so members in attendance can see what they look like.
- E. Tabitha will meet with Michelle Bailey on June 21st to finalize the contract.
- F. The committee will make sure the next issue of the INSights will include as much conference information as possible.
- G. Dalonda Young will be scanning the brochure and posting it on the website ASAP.
- H. IAD wants to switch the schedule around and move the IAD forum to Friday afternoon and have Donald's Black Deaf culture workshop on Friday evening.
- I. Stan and Holly Miles are moving to Tampa, Florida, so Holly will not be able to fulfill her duties as the hospitality room chairperson. We will be advertising the need for a chairperson for this committee.
- J. If you have any suggestions of a person who would be good for this contact Nancy.

ASR – Submitted by Vera Masters, chair

- A. Vera reported that the 2005 ASR is officially closed as a board issue

Awards & Scholarships – Submitted by Dave Calvert, chair

- A. Dave reported that the Marvin Marshall candidate has been verified.
- B. This candidate has been submitted to the awards board for confirmation.
- C. When confirmation is established then the candidate will be notified.
- D. Member of the Year applications will go out on list serve, newsletter, and website.

Bylaws – No report

Fundraising – Submitted by Dave Calvert, chair

- A. Dave reported that fund raising is being done for the conference.
- B. Holly Miles told Judy that they will be donating \$900.00 to be applied to technology purchases for the conference.
- C. Dalonda and Dave continue to work on their goal of attaining \$15,000.00 to \$20,000.00 in grant support.
- D. Tabitha Byrum will contact Sorenson, Inc to request additional monetary donations.
- E. Stan Miles has been working on the Technology grant. The board may need to replace him in lieu of his upcoming move.

IAD – Submitted by Dave Calvert, Beatrice Pfaff, liaison

- A. Dave reported that IAD continues to focus on conference planning, outreach to senior citizens and picnics.
- B. They had a successful picnic in Carmel last week with approximately 30-40 people in attendance.
- C. Dave gave Donald Tinsley flyers to distribute at the picnic.
- D. Donald stated he will not be returning as president of IAD, therefore IAD is seeking a candidate for the October election.

Membership - No Report

Newsletter – Submitted by Nancy Young, chair

- A. Nancy reported that the May/June newsletter just went out to membership this past week.
- B. The board is exploring options through technology to help expedite the newsletter process. Nancy will investigate going to an on-line newsletter with support of Judy.
- C. Mary Riccus is still talking to the printing company about faster turnover for printing. Mary is also looking into a new printer. She feels Hinen printing in Columbia City has been able to produce a quality INSights.
- D. Judy asked Mary to send the board a comparison of prices between Hinen and Kinko's.
- E. Mary asked the board if she can put out a request to the membership for someone who is publisher-friendly to assist her in newsletter Editing and printing.

PDC – No status change.

Ways & Means – Submitted by Randy Nicolai, chair

- A. (ICRID Credit Card & Pay Pal for ability to pay for membership on line (Robert Frew) -- No Report

Website –

- A. Dalonda continues to update the website as necessary.
- B. Dalonda will be posting the conference information very soon.
- C. If you have any articles of interest or something you see that needs to be posted on the website please contact Nancy so she can pass it along to Dalonda.
- D. The board felt it would be appropriate to announce Vera's promotion to Director of the ASL/English interpreting program at IUPUI on the website. Congratulations Vera!

ICRID Historical – Submitted by Judy Cain,

- A. This committee currently does not have a chair and needs one.
- B. Anyone interested in chairing this committee should contact Judy.

DHHS Liaison Report – No report

Satellite reports –

- A. South Bend – (Submitted by Christine Krock) The May “Holy, Wholly, Holey” workshop was well attended.
- B. Fort Wayne – (Submitted by Ayanna Clayton) The study group for the written test continues to be led by Marsha Kunasch of Deaf Link
- C. Evansville – Evansville will have an introduction to sign linguistics workshop in June - Watch for information in the INSights.

Super Site report –

- A. Dave reported that the site has tested seven candidates as of June 4th.
- B. There will be no testing in July due to the national conference. Testing will begin again at the end of August.
- C. There was a test date scheduled for June 4th, but no candidates applied.
- D. The written test can also be taken at Comp USA Monday through Friday. Candidates need to set up an appointment with Comp USA to test at that location.

OLD Business

1. 2nd Annual Deaf Educators Conference –

- A. Amber Baylor sent out an email about the conference.
- B. Approximately 70 participants have registered already.
- C. Judy is still looking for volunteers to perform duties during the conference. Please contact her if you are willing to help.

Office Space –

- A. Judy and Carol Narens, our realtor, went and looked at two spaces near 96 and Keystone.
- B. The first had 2300 sq/ft and would be shared by a realty company. Unfortunately it would not be appropriate for cabinets and storage.
- C. The second place had 1400sq/ft, a conference room, kitchenette, and offices. It had a prohibitive rental fee. We would need to either negotiate down that cost or underwrite it.
- D. Judy and Carol will continue to look at spaces that could accommodate a variety of applications.
- E. Carol feels optimistic about finding a donor.
- F. Judy's goal is to obtain one by the fall conference. Carol is working to obtain one by September.

Exhibit Booth Display –

- A. Kathy Baumann and Laura Leffler researched costs of purchasing a display unit. They run approximately \$250-\$300 for a tri-fold table-top display.
- B. Relay Indiana and Sprint have agreed to allow us to borrow their display board when available.
- C. The board will continue to use INTRAC and Sprint's display until it is no longer available for our use. Sprint has also agreed to donate printing costs for materials on the board.
- D. The display board will need pictures of ICRID events/activities. Any members interested in donating pictures of ICRID in action should contact Laura or Kathy.
- E. Laura requested that ICRID publish an acknowledgement to Sprint and Relay Indiana for the donation in INSights. Laura will draft a thank you for the display materials and send it to Mary Riccus.
- F. Laura will print materials for display.

Goshen College Request for Sponsorship –

- A. The board has not received a reply in request for additional information about co-sponsorship from Myron Yoder.
- B. Tracey Stack spoke to Myron Yoder, who indicated that as a new program, Goshen is highly dependant on outside sponsorship.
- C. We will suspend a vote until further information from Myron is presented to the board.

(Unfinished business) – **Position paper** (sent to Kathy Roche & Barb Cain) No new report.

Gift Certificate for National Conference Registration

- A. Richard Laurion won a gift certificate for payment of early-bird rate registration to the National Conference.
- B. This money will be taken from ICRID's conference profits.

NEW Business:

Request to Sponsor Bethel College ITP –

- A. Holly Kalling emailed Judy requesting a \$500.00 donation to sponsor Bethel College's interpreting program.
- B. Judy will ask Holly to clarify what the funds are being requested for.

Exchange of information to Columbus Community College (Ohio) –

- A. Laura was contacted by Melanie Somnitz, adjunct instructor in the Interpreting Department at Columbus State Community College, who requested thirty ICRID brochures, membership forms and newsletters as resources for an upcoming seminar titled, "Where Can I Find That?"
- B. The seminar goal is to present attendees with resources for improving their skills as an interpreter outside an ITP.
- C. Laura will contact Randy Nicolai for old newsletters and will mail them along with brochures to Melanie.

Getting back all Board member PPMs –

- A. Judy has just been given a member-at-large notebook.
- B. The secretary notebook is absent.
- C. Judy will attempt to locate missing notebooks.

Profit from Bethel Workshop –

- A. Angela Myers sent Judy an email regarding the "Holy, Wholly, Holey". Workshop.
- B. It paid for itself.
- C. Angela will return ICRID's sponsorship money and asked if those funds could be earmarked for use by the South Bend satellite.
- D. The fees should go back into the line-item designated for the South Bend satellite.
- E. Judy will forward the South Bend Budget to the board for clarification.

Board Member Attendance –

- A. Vera asked for clarification on the board member board meeting attendance policy.
- B. ICRID's established policy states that if any board member has three consecutive absences without a valid excuse that member can be dismissed from their position.
- C. Judy will send a reminder about this policy to all board members.
- D. Judy will also look at adding board responsibilities to the website.

Stolen Camcorder –

- A. Tony Myers brought up the stolen camcorder from last year's conference.
- B. He has burdened the cost of replacement until the stolen camcorder issue was

resolved.

- C. Now that the books have been settled he is asking the board for reimbursements for that cost.
- D. He will be reimbursed.

Announcements:

Deadline for NAD interpreters to maintain certification by joining RID is fast approaching. June 30, 2005 at Midnight.

The board reviewed board meeting dates/sites from now until the end of the year.

Judy adjourned the meeting at 1:52pm

Respectfully submitted by:
Laura L. Leffler, ICRID Secretary