

ICRID Board Meeting minutes

February 19, 2005

Welcome & Introductions – Attendance ---> Judy Cain, Nancy Young, Randy Nicolai, Ayanna Clayton, Vera Masters, Dave Calvert --
Interpreters: Kathy Roche, Dianne Riddick

Judy called the meeting to order at 11:20.

Motions:

M05.01.01 – “That ICRID order pens and purchase the same amount as before, which is to buy 250 and get 250 free.” Nancy Young. Seconded. Passed via email.
President Cain decided to order 500 pens instead of the original 250; result in 500 additional free for a total of 1000 pens. Approved.

Minutes – (January) – The minutes were accepted as corrected.

Treasurer’s Report – (January) Disseminated by Randy. The Board accepted treasurer’s report.

Beginning Balance --	\$8,213.29
Total Expenses ---	\$ 595.90
Total Income --- \$	511.00
Ending Balance ---	\$8,128.39

Reports – Committees and other (submitted by email prior to meeting)

Annual Conference – (2005 IAD/ICRID joint conference) – Submitted by Dave Calvert, Nancy Young, chairs

- A list of all committee chairs was provided.
- All conference interpreters and presenters have been chosen.
- The schedule of the conference is set.
- We will mesh the IAD traditions and ICRID traditions during the conference: President’s reception (IAD) and DJ/dancing (ICRID)
- We will have two (2) keynote speakers, one deaf and one hearing to honor both organizations.
- Cultural sensitivity is a very important aspect of this conference.
- The menus are decided. The luncheon is included in the registration cost, but banquet is an extra fee.
- All the conference interpreters and presenters as well as the other VIPs will have registration waived, hotel rooms taken care of. The interpreters will also receive a per diem.
- The working budget for this conference is: expenses \$34,000 with income projected at \$57,550.
- Plans are underway to earn \$20,000 in grants.
- Committees need to have a member from each organization serving as co-chairs, so we discussed who will serve on committees. We need someone to be involved with Silent Auction, and Exhibits to work Janna Longfellow and Bob Canty
- Treasurers would like copies of ALL contracts for interpreters and presenters so they can make payments easier. Vera also needs copies of the interpreter contracts so she can work with them.
- Conference Support Staff need to be recruited
- ICRID discussed the registration costs...
- Advertisement should also go out to parents of Deaf children especially in the mainstream

schools.

- IAD board and ICRID board will have registration waived and food, but not hotel costs.

ASR – Submitted by Vera Masters, chair (Committee: Vera Masters, Tony Myers, Ayanna Clayton, Christine Krock, Nancy Young - advisor)

- We had a meeting to update about the ASR.
- Vera already sent the presenter forms to Janet Schwall, Christine Wood, MJ Herrema-Olson and Julie Armstrong via email. They will need to send them back to Carrie before March 1st.
- Vera already asked Randy Nicolai for address labels for mailing the flyers.
- Ayanna Clayton already talked to Linda Hines, the secretary at the Student Life, but room arrangements need to be confirmed still.
- Nancy Young said she already have 24 letters of donation ready to mail on Monday. But she needs to hear from Ayanna first to be sure that the date would not change for the ASR.
- We may be able to pay \$300 to each presenter because we will have 4 instead of 5. This is still under discussion.
- HANDS ON donated \$300 for ASR.

Action Plans:

- Vera - Send an article about ASR to ICRID newsletter before Feb. 15.
- Tony Myers - Ask Greg Gantt if he could give an entertainment on Friday night before the ice break activity.
- Tony - Ask Darrin Turner to go ahead and make flyers now because we need to send them out THIS WEEK.
- Vera - Will ask Hillel Goldberg about 4-way volleyball at the KRC gym for Friday night.
- Ayanna – Will need to follow up with Linda Hines again.
- Christine Krock - How are you doing with the registration and nametags?
- Nancy asked Dave Calvert to help with Raffle items. He will ask for donations from businesses and vendors.

Awards & Scholarships – Submitted by Dave Calvert, chair. (Committee: Dave Calvert, Amy Cornwell, Pat Molinder, Lisa Moster, Dianne Riddick and Kathy Roche.)

- **Marvin Marshall Scholarship** will be given for Spring and Fall 2005 if we have successful applicants. As of Feb. 14, 2005, no applicants
- **Lester Stanfill Award** – no nominations.
- **ICRID Member of the Year**- Nancy Young for 2004.
- **2005 ICRID Member of the Year** will be announced at the 2005 IAD/ICRID Joint Conference in Richmond, IN.
- **ICRID Board Awards** will be given at the 2005 IAD/ICRID Joint Conference in Richmond, IN.
- **ICRID Present's Award**- 2004 Recipient was Myron Yoder. Next award will be presented at the 2005 ICRID/IAD Joint Conference in Richmond, IN.
- Dalonda Young needs to update ICRID web page to reflect changes in Marvin Marshall Scholarship.

Bylaws – Ayanna Clayton, liaison
No Report

Fundraising – Submitted by Dave Calvert, chair

The 2005 ICRID Fundraising Committee consists of Dalonda Young, Stan Miles and Dave Calvert. The focus of the committee will be to write grants for the 2005 ICRID/IAD Joint Conference in Richmond, IN. Our goal is to raise \$20,000 for this conference. As of 2/14/05, we have raised \$5,000 towards the conference. The Fundraising Committee will also seek local donations for the 2005 ICRID ASR Raffle.

Technology grant needs to include the purchase of a non-profit organization copy of MS Publisher to make it available for any authorized ICRID member who needs access to that software.

IAD – Dave Calvert, liaison

Dave Calvert reported that the next IAD Board Meeting is March 12 in the Multipurpose Room at ISD.

Membership –

- Individual -- 148
- Organizational -- 5
- Lapsed -- 54 individual & 1 organizational

Newsletter – Submitted by Nancy Young, board liaison

The next issue of the INSights is basically done right now. Mary is waiting to get additional information on a couple of workshops. Beginning with this issue there is going to be a new column entitled "Calvert's Corner. Dave will interview an ICRID member for each issue and do a write up about this member. We will be watching for the quality of printing and photos with this issue to see how it compares to the last issue since that was a major concern of the board.

PDC – Tony Myers, Liaison, Carrie Westhoelter, chair

No report submitted

Ways & Means – Submitted by Randy Nicolai - Board Liaison, Bob Canty - Chair

- Met February 18, 2005. Audited Fiscal -Year 2003.
- Discussed ICRID credit card. The committee has several questions for the board before a recommendation can be made.
 - a) Number of cards used? (Probably only 2; the president and treasurer)
 - b) What name would appear on the card? (Probably ICRID w/Treasurer's name and President's name)
 - c) What should the credit Limit be? (\$5000?)
 - d) What happens if the card is lost card? (this is unforeseen as a realistic possibility as both the treasurer and president are responsible members of the board – other wise they would not hold this office.)
 - e) What about a service fee? (We want a card without any extra fees if possible)
 - f) American Express or Discover? (Whichever the committee deems the best card for our needs.
- The committee is close to coming back with a recommendation either way for this motion.

Website – Submitted by Nancy Young, board liaison

- Dalonda has started redoing some of the pages on the website by adding a menu bar. The workshops page has been revised and hopefully people will find it more user-friendly. Dalonda is still checking into getting Publisher software so that it will be easier for Mary to pass along articles for the website. Dalonda still intends to add a page highlighting the Indiana ITP programs. Any other suggestions for the website please let Dalonda know.
- Membership application needs to be-updated on the web page to reflect the dues increase. This should be done ASAP.

ICRID Historical – Submitted by Holly Miles, chair

- This committee will conduct interviews of people like seasoned interpreters and members of the deaf community who have helped ICRID get its start. We are first deciding what we

part of ICRID's history we want to focus on first, the kind of information and format we would like to have for posterity. Then we will develop a list of questions for interviews. One important component will be how RID's foundation relates to ICRID's, since RID was born in Indiana.

- We will be looking for people like Norma Lewis from KY who were in the on the founding of our national organization.
- Now I am working on putting a committee together to help collect data and store information.
- Plans in place to video tape Judith Carson's workshop at the fall conference on the history of Indiana ICRID. We would like to also get interview with other interpreters while we are there. Would like to get interviews with deaf folks on their perception with how the interpreting field has evolved through the years.
- I am planning to work with ITP Programs. One example is the Goshen has a Deaf Coffee House it would be great to get interviews from people there.
- This is going to an exciting committee to see what diamonds we uncover of history. Also would like to work with getting pictures collection.
- This committee is moving along well!!!!
- Box marked ICRID is at Teresa Marshall's home in Carmel, IN. Someone needs to pick it up.
- Should videotape Judith Carson's workshop on the History of ICRID at the ICRID/IAD Joint Conference in Richmond, IN.
- If anyone has ideas or input just e-mail Holly at hollyhands@hotmail.com or 269-330-2990

DHHS Liaison report – Submitted by Dave Calvert, Board Liaison

- At this point, we do not see a change in the Deputy Director position.

Satellite reports – (liaisons change?)

South Bend – Christine Krock

Fort Wayne – Ayanna Clayton

Evansville –

Super Site report – Submitted by Dave Calvert, Site coordinator

- Six (6) applicants are scheduled for CI/CT test.
- March 25 is first test date and
- The NIC Knowledge (Written) Test will be offered June 4, 2005 and December 3, 2005.

OLD Business:

1. (Unfinished business) – Position paper (sent to Kathy Roche & Barb Cain)

Sam's Club card – Carrie Westhoelter is primary card user and must be present to transfer card to Nancy Young. Nancy will follow up with this, but the next meeting.

2nd Annual Deaf Educators Conference – August 2 and 3, 2005. Carmel Co-op administrative building. We are currently recruiting presenters to coincide with this conference for the first annual Educational Interpreters Conference.

RID Written test study group. Indianapolis-based students/interpreters wish to have a study group. Vera Masters will follow-up on possibilities. Possible IUPUI as a site. DEAFLINK offers CEUs for study group at \$200. Facilitator needed and ICRID is being asked to provide one. This has a high priority time-line.

Educational Interpreter Task Force update – The next meeting will be February 25, 9-2PM. Group of individuals (DHHS, Supt. Round Tables, ISD, ITPs, ICRID, Colleges and Universities) mission to make sure educational interpreters have training to prepare for certification. Have already met

three times. The task force is very motivated and excited about the possibilities being developed. More information to follow.

NEW Business:

ICRID Interpreter directory on website (Amy Cornwell)- Link to RID Directory. Use newsletter and LISTSERVE to ask members if they wish to have phone information listed on the ICRID web page.

Pay Pal for ability to pay for membership on line (Robert Frew) - Referred to Ways and Means Committee for investigation and report back during the April Board Meeting, 2005.

Replacing ICRID secretary - President Cain thinks we should go outside of Indianapolis for the replacement if possible to show more statewide representation.

PPM - Think of revisions needed and complete list of committee members.

Ayanna Clayton would like to attend NAOBI in Long Beach, CA. She is asking ICRID for financial assistance. Dave Calvert has asked for financial specifics. We will discuss at the next meeting.

Announcements:

ICRID Board Meeting: May 14, 2005. This is a date change from May 21st – a conflict with South Bend Satellite's workshop.

Randy Nicolai announced that Washington State RID has a summer institute for Educational Interpreters. This information could be a resource for the task force to use.

Judy adjourned the meeting at 2:10 PM.

Respectfully submitted by
Dave Calvert (volunteer secretary)