

ICRID Board Meeting

May 15, 2004

Indiana School for the Deaf

Attendance

Judy Cain	Barbara Cain	Nancy Young	Randy Nicolai	Dave Calvert
Bob Canty	Stephanie Hirschler	Ayanna Clayton	Beatrice Pfaff	Carrie Westhoelter

Interpreter: Mike Moore, Kathy Roche

Visitor: Janet Beattie

Judy called the meeting to order at 11:20 a.m.

Approval/Correction of Minutes

April minutes discussed and corrections made. Minutes approved.

Motions

None proposed this meeting.

Treasurer's Report

March

Beginning Balance:	\$ 2,969.40
Income:	\$ 3,529.00
Expenditures:	\$ 1,833.34
Ending Balance:	\$ 4,665.05

April

Beginning Balance:	\$4,665.05
Income:	\$ 5,680.44
Expenditures:	\$ 5,173.25
Ending Balance:	\$ 5,172.25

- Saving Account Balance as of April 30, 2004 is \$2,392.75
- Region III Account Balance as of April 30, 2004 is \$22,337.83
- \$5,555.44 was transferred from savings to checking in April.

Treasurer's reports accepted.

Committee Reports

1. Annual Conference – no report.

2. ASR—The members at large are responsible for all planning of the annual spring retreat/annual meeting that will be held in the fall. Discussion included:

- a. time frame available to hold this retreat,
- b. when ICRID's fiscal year actually ends, and
- c. when official annual meeting must be held. Is there a difference between the fiscal year and membership year? According to state of Indiana, our fiscal year actually follows the yearly calendar (December 31). We referred to bylaws for clarification, but this isn't clear in the bylaws either. For ICRID to change their fiscal year to actually be October 31st, there must be an official audit by the state of Indiana, we haven't done that yet. Randy's paperwork actually runs from January to December. Judy referred this matter (ICRID fiscal year and official audit) back to ways and means committee.

No date was set for the ASR/Annual Meeting.

- 3. Awards & Scholarships** — There have been no applications to date for the Marvin Marshall scholarship for 2004. In addition, the committee will do the official notification of informing the winners of the scholarship. The actual process for how to receive the scholarship monies is already posted on the website.
- 4. Bylaws** — The board members received their copy of the revised bylaws.
- 5. Credentials** — no report
- 6. Fundraising** -- We have surpassed our \$20,000 goal for the Region III Conference. Our next goal is \$27,000. Dave and Dalonda will continue their fundraising efforts.

Currently, the only fundraising occurring for ICRID is the sale of polo shirts and the "Interpreters Do It..." t-shirts.

- 7. Grievance** — no report
- 8. IAD** — \$2000 donated to Region III. Booth at DeafNation Expo was a success. June 26 meeting Ft Wayne if they have enough people committed to going to Ft Wayne, otherwise the meeting will be held here in Indianapolis.
- 9. Membership** — As of today: 5 organizational members, 176 individuals and 13 lapsed.
- 10. Newsletter** — It has been noticed that the spacing of words within the newsletter is whopper-jawed. Possible reason might be of how the newsletter is transferred from disk to Kinko's machines. This needs to be followed up on. In spite of this one glitch, the newsletter really looks very nice. Content is good and appearance is nice.

Please adjust the registration form in Insights for IAD to spell out Indiana Association of the Deaf across the top of the form, rather than simply have IAD.

- 11. PDC** — The search continues for someone to take over as the CMP coordinator.
- 12. Ways & Means** — The motion (M04.03.02) to the board was brought back with a recommendation from the ways and means committee that \$25.00 per year or \$.0040 per 2 years and student rate of \$20.00 per year. This recommendation becomes an addendum to the original motion. Discussion. Called to vote... PASSED unanimously.
- 13. Website** —
 - Pictures of all of the board members will be posted on the website.
 - Region III Registration form has been updated.
 - Kudos to Dalonda for a good job on the website.

OLD BUSINESS

1. Region III Conference Update

John Maucere from Deafywood will perform Super Deafie and John Leno will perform on July 24th. ISD Deaf Teen Pageant winners, Micaela Paulone and Bradley Gantt, will perform at the conference, tentatively scheduled on July 24th.

Bea got approval from Bob Kovatch to "hire" ISD students to videotape the Region III conference and also use the editing equipment in the Multi Media Lab.

Holly Miles has received a \$350 donation from a university in Kalamazoo, MI that she works with.

Holly also has a contact with a person from Little Debbie Co. to possibly receive donated food items for the hospitality room/conference support staff room. Her goal is to have all costs for stocking the Hospitality Suite donated.

Holly is making gift baskets for all VIPs. As of today, she has 70 baskets made and ALL contents of the baskets have been donated.

Judy Cain, Onsite Coordinator, reported that as of Friday, May 14th, we have 297 guest rooms reserved. We are contracted to have 347 guest rooms.

Nancy Young, Registration Committee Chair, reported that as of Friday, May 14th, we have 184 conference registrations.

Special thanks to Brooke Macnamara, IRID President, and Carrie Westhoelter for their outstanding work in coordinating and acquiring all of the presenters for Region III. Schedule will be publicized to the public by next week.

Dave reported that other Regions are looking at Region III as we are setting a precedent for the first week-long conference ever. There has been concern whether or not this conference will make a profit, but as of today, Bruce King, Region III Representative, and Clay Nettles, RID Executive Director are very happy with our numbers and the progress we have made so far. Rob Balaam, the Region V Rep, will be attending our conference to see for himself why "Region III ROCKS!"

Ayanna Clayton, Onsite Committee, has negotiated parking agreements with AAMCO for \$12.50/day with in and out privileges. Parking at Plaza Parking (across the street from the Westin) currently is \$9.00/day with NO in and out privileges. Parking at the Westin is \$21.00/day for guests with in and out privileges, and \$26.00/day for non-guests with NO in and out privileges.

Cassie Schellfeffer, President of WisRID, informed Dave that the money reserved for the WISRID President to attend the Region III conference will be applied towards costs for the entire WISRID Board to attend. (Cassie is Interpreter Committee Co-Chair and her conference cost is waived.)

Kudos to Dalonda Young, Fundraising Committee Chair (Nancy gave standing ovation!) She has done a tremendous job in assisting Dave with grant writing for Region III. Their initial goal was to raise \$21,000, however, they have surpassed that goal and have raised \$24,000 to date. We are still waiting on requests from Sprint, INTRAC, the Indianapolis Foundation grant and the Indiana Humanities grant.

Dave reported on behalf of Charlie Maurer, Conference Support Staff Chair that the deadline has been extended to May 26th. Many of the students that expressed interest in applying have still not sent in their paperwork. The board agreed that Stephanie Hirschler's application would be accepted.

Janet Beattie, Program Book Chair, reported that we have \$650 in confirmed advertisements. Our original goal was to have \$1,000 for printing the program book, but since we want to print in color, we are hoping to have \$1,000 -- \$1,500 more before our next meeting.

As a way of saying "thank you" to our co-sponsor, the Indiana School for the Deaf, we will purchase 500 orange plastic cups with the "RID Region III ROCKS!" as a promotional item given out to all participants at the Registration desk (ICRID's cost \$0.49/each).

2. DHHS Liaison report --Dave, Judy and Carrie met with Jim Van Manen and some of the staff from DHHS.

* First concern discussed was the issue of providing CEUs at the Region III conference. After discussion, it was agreed that DHHS would coordinate all of the paperwork for both RID CEUs and IIC/EIC CEUs.

* Second issue discussed was the new Vocational Rehabilitation (VR) contract. It was decided that Jim would write an article to be published in the INSights explaining the new process, which has been done. All future VR questions or concerns should be referred to Jim Van Manen, not ICRID.

3. Satellite Information

Evansville—two new liaisons: Marva Johnson and Sara Barnett. Colleen Geier with Deaf Connection will be presenting two workshops.

South Bend—successful Legal Interpreting workshop, 27 people attended.
Ft. Wayne—no report.

4. **Position Paper** — no feedback has been given therefore no action taken at this time.
5. **ICRID video from Paul Kiel** — Paul Kiel showed up at the Deaf Nation Expo. We got a written and signed “contract” that he will edit the videotapes and complete the job he was hired to do by November 1, 2004. Beatrice will work with Paul to use the equipment at the Indiana Deaf School to complete this project.
6. **2003 IAD Conference** – Janet Beattie reported that at the IAD 42nd Biennial conference in Merrillville, Mike Reis and Janet had worked together on planning an “historic” event in providing interpreter workshops concurrent with the IAD conference. Janet received a grant of \$500 for to fund each workshop from the RSA Region V Project at the College of St. Catherine. Randy paid the two interpreters from that grant, with \$400 remaining. Due to lack of follow-up, Judith Carson was not paid the \$300 honorarium for presenting that day, and Janet has some receipts from the conference that also need to be reimbursed. It was a wonderful opportunity for interpreters to attend an IAD conference for the first time and also have workshops available for them. Janet apologized for this late request. The board agreed that we would take care of the remaining expenses.

NEW BUSINESS

1. **Job Description—Secretary**
Addition: Secretary responsible for keeping an accessible archive of all meeting minutes to pass on to his/her successor and/or ICRID Historian.
2. **Tuesday Leadership numbers** – Bruce has asked Judy to remind those invited to the Pre-Conference Luncheon on Tuesday, July 20th, to RSVP by TODAY.
3. **Beckie Madigan’s letter to the board** – Judy read the letter. Discussion.
4. **Newsletter** – Nancy will follow-up with Mary Riccius to ensure that the RID National Office receives a copy of the INSights

Announcements—

1. June board meeting will be Sunday, June 27, 1:00-5:00pm.

Randy received a letter from ISD asking ICRID to be a vendor at the First Annual Deaf/Hard-of-Hearing Teacher Conference on August 2-3, 2004. Will discuss as new business at the June board meeting.

Secretary left the meeting at 1:00 p.m.

Judy Cain adjourned meeting at 2:30.

Respectfully submitted,
Barbara Cain, Secretary